

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

Minutes

**held at the Cherry Creek Waterworks District Boardroom
Wednesday, November 15, 2023**

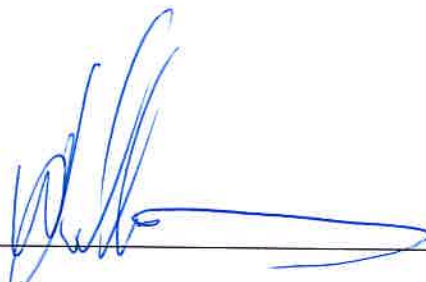
Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton	
Regrets	Wendy Johnston	
1	CALL TO ORDER: 9:18 am	
2	LATE ITEMS	
	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Wayne Smith
	Seconded	Robert Babych
	CARRIED	
3	ADOPTION OF MINUTES	
	October 25	Minutes from the Update Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the October 25, 2023 Regular Meeting minutes, as presented."	
	Moved	Jennifer Smith
	Seconded	Robert Babych
	CARRIED	
4	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – October 2023 Report
	No Report	
	R-2	Reporting of Finances: Financial Reports for the period ending September 30, 2023
	"That the Board of Trustees accept and approve the following: i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since November 30, 2023; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since November 30, 2023."	
	Moved	Dana Forrester
	Seconded	Wayne Smith
	CARRIED	

	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report					
		<p>- AMA agreement up for review to include all confirm structure fire calls within Port Alberni. Benefit to our department is extra exposure for our members resulting in valuable training.</p> <p>MOTION: “THAT the Board of Trustees accept the Fire Chief monthly Report for October 2023 as presented.”</p> <table border="1"> <tr> <td>Moved</td> <td>Wayne Smith</td> </tr> <tr> <td>Seconded</td> <td>Robert Babych</td> </tr> </table> <p>CARRIED</p>		Moved	Wayne Smith	Seconded	Robert Babych
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Seconded	Robert Babych						
	R-4	Overall Report, Wes Kovacs CCWW					
		<p>Work to commence on extending the ‘lean-to’ behind the building. Will reference previous motion for work.</p> <p>MOTION: “THAT the Board of Trustees accept the Waterboard Overall Report for October 2023 as presented.”</p> <table border="1"> <tr> <td>Moved</td> <td>Robert Babych</td> </tr> <tr> <td>Seconded</td> <td>Wayne Smith</td> </tr> </table> <p>CARRIED</p>		Moved	Robert Babych	Seconded	Wayne Smith
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Seconded	Wayne Smith						
5	WATER BOARD & FIRE DEPT CORRESPONDENCE						
	C-1	Continuations of Water	0				
	C-2	New Water Connections	0				
	C-3	BC One Calls	1				
	C-4	CCFD	Fire Hall 50% Consultant Meeting Notes				
	C-5	CCFD	Fire Hall 50% - Cherry Creek Markups				
	C-6	CCFD	Request For Information – Incident Report				
	C-7	CCFD	Letter of Thanks – City of Kelowna				
	C-8	CCWW	WTP Design and Environmental Proposals				
	C-9	CCWW	November 9th Meeting with ACRD, Dan Huang, and Urban Systems				
		<p>MOTION: “THAT the Board of Trustees accept the Water Board correspondence as presented.”</p> <table border="1"> <tr> <td>Moved</td> <td>Dana Forrester</td> </tr> <tr> <td>Seconded</td> <td>Robert Babych</td> </tr> </table> <p>CARRIED</p>		Moved	Dana Forrester	Seconded	Robert Babych
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6	NEW BUSINESS						

7	OLD BUSINESS	
	O-1	Fire Hall Construction <ul style="list-style-type: none"> • Need to contact ACRD regarding purchasing policy for the new building. • MOT setbacks are too large, need to ask for variance.
	O-2	Water Treatment Plant <ul style="list-style-type: none"> • Wayne: Will the right of way need re-zoning? • Lucas: Yes, the ACRD is already expecting
	O-3	Conversion Investigation <ul style="list-style-type: none"> • Update letter to be sent to residents with November Billing • Meeting with Dan and ACRD went well. Stressed The importance of creating a clear and concise report. Format for the public engagement sessions will include presentations and question periods focusing on engaging with the public. The main goal is to give all the information and facts to the public, including the board's thoughts and they can decide the direction to take. Trying to get Information out prior to the AGM so people can think about their questions.
8	ADJOURNMENT	
	MOTION: "That the Board of Trustees adjourn the October 25, 2023 Regular Meeting at 10:52am."	
	Moved	Dana Forrester
	Seconded	Wayne Smith
	CARRIED	



 Chair



 Administrator