

MINUTES

**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES**  
**REGULAR MEETING**  
 held at the Cherry Creek Waterworks District Boardroom  
 Wednesday October 20<sup>th</sup>, 2021

<b>Present</b>	Vice Chair Dana Forrester, Secretary Charlene Lacroix, Trustee Jennifer Smith, Fire Chief Lucas Banton, Wes Kovacs	
<b>Regrets</b>	Vida Jackway, Anton Haffner	
<b>1</b>	<b>CALL TO ORDER: 4:59pm</b>	
<b>2</b>	<b>LATE ITEMS</b>	
	Purchase of new CL2 Analyzer as per IFC recommendation.	
	<b>Motion</b> "To purchase new CL2/PH Analyzer as per IFC recommendation"	
	Moved – Charlene Lacroix	
	Seconded – Dana Forrester	
	CARRIED	
<b>3</b>	<b>ADOPTION OF AGENDA</b>	
	MOTION:	
	"That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
<b>4</b>	<b>ADOPTION OF MINUTES</b>	
	Sept 15, 2021	Minutes of the Regular Meeting of the Board of Trustees
	MOTION:	
	"That the Board of Trustees adopt the September 15, 2021 Regular Meeting minutes, as presented."	
	Moved	Dana Forrester
	Seconded	Charlene Lacroix
	CARRIED	
<b>5</b>	<b>REPORTS</b>	
	<b>R-1</b>	<b>Joe Woolls, Island Flow Control Water Solutions Ltd – September 2021 Report</b>
	MOTION:	
	"That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s September 2021 maintenance report, as presented."	
	Moved	Jennifer Smith
	Seconded	Dana Forrester
	CARRIED	

**R-2 Reporting of Finances: September 16 – October 19, 2021**

MOTION:

“That the Board of Trustees accept and approve the following:

- i) Reporting of Finances, as presented.
- ii) Water Board Accounts to be paid as presented and accounts that have been paid since October 19, 2021; and
- iii) Fire Department Accounts to be paid as presented and accounts that have been paid since October 19, 2021.”

Moved Dana Forrester

Seconded Jennifer Smith

CARRIED

**R-3 Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report**

**Motion** “To approve the donation of \$1000.00 from the Cherry Creek Fire Department to the Western Vancouver Island Industrial Heritage Society for water tender support during the 2021 wildfire season.”

Moved – Charlaine Lacroix

Seconded – Jennifer Smith

CARRIED

**Motion** “To allow the hiring of a lawyer to review employer requirements during a state of emergency as well as the Cherry Creek Fire Department employer deployment letter.”

Moved – Dana Forrester

Seconded – Jennifer Smith

CARRIED

**Motion** “To approve the submission of the Gas Tax Capital Projects Request letter to the ACRD Board of Directors.”

Moved – Dana Forrester

Seconded – Jennifer Smith

CARRIED

Mosaic Land update – Lucas Banton is in contact with Tyler at Mosaic regarding the lease or purchase of land. Question asked about whether we will be looking at purchasing the land regardless of a referendum? Lucas Banton will be working with Mike Lange on creating a visual timeline for the project, which will allow everyone to see the order of operations for the remainder of the project.

MOTION:

“That the Board of Trustees accept Chief Banton’s report, as presented.”

Moved Dana Forrester

Seconded Jennifer Smith

CARRIED

**R-4 Overall Report, Wes Kovacs CCWW**

MOTION:

“THAT the Board of Trustees accept the Waterboard Overall Report for October 2021 as presented.”

Moved Charlaine Lacroix

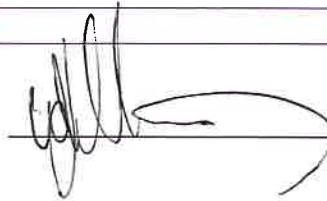
Seconded Dana Forrester

CARRIED

<b>6</b>	<b>WATER BOARD &amp; FIRE DEPT CORRESPONDENCE (will be current for meeting)</b>	
	<b>C-1</b>	<b>Continuations of Water</b> <b>2</b>
	<b>C-2</b>	<b>New Water Connections</b> <b>0</b>
	<b>C-3</b>	<b>BC One Calls</b> <b>4</b>
	MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
<b>7</b>	<b>NEW BUSINESS</b>	
	<b>N-1</b>	RF21010 P1434 Referral Package – 2404 Timberlane Road <b>Motion</b> "That the Cherry Creek Waterworks District Board of Trustees agree, CCWW Interests are Unaffected by the aforementioned referral package." Moved – Charlene Lacroix Seconded – Jennifer Smith CARRIED
	<b>N-2</b>	RF17010 Bylaw P1433 Referral Package – 2996 Highmoor Road <b>Motion</b> "That the Cherry Creek Waterworks District Board of Trustees agree, CCWW Interests are Unaffected by the aforementioned referral package." Moved – Charlene Lacroix Seconded – Jennifer Smith CARRIED
	<b>N-3</b>	Leak Adjustment – attached <b>Motion</b> "That the Cherry Creek Waterworks District Board of Trustees accept the leak adjustment for 2699 Old Nanaimo Hyw." Moved – Charlene Lacroix Seconded – Jennifer Smith CARRIED
	<b>N-4</b>	Flexicare update – Discussion
<b>8</b>	<b>OLD BUSINESS</b>	
	<b>O-1</b>	AGM– Proposing Dec 15 <sup>th</sup>
	<b>O-2</b>	Meeting with Mosaic – Lucas Banton Update
<b>9</b>	<b>ADJOURNMENT</b>	
	MOTION: "That the Board of Trustees adjourn the October 19, 2021, Regular Meeting at 6:28pm"	
	Moved	Dana Forrester
	Seconded	Charlene Lacroix
	CARRIED	



Chair, Vida Jackway



Wes Kovacs