

MINUTES

**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

**held at the Cherry Creek Waterworks District Boardroom
Wednesday June 16th, 2021**

Present	Chair Vida Jackway, Vice Chair Dana Forrester, Secretary Charlaine Lacroix, Trustee Jennifer Smith, Fire Chief Lucas Banton, Wes Kovacs, Joe Woolls - IFC	
Regrets	Trustee Anton Haffner	
Delegates	Jennifer Wallman	
1	CALL TO ORDER: 4:56pm	
2	LATE ITEMS	
	None	
3	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Vida Jackway
	Seconded	Charlaine Lacroix
	CARRIED	
4	ADOPTION OF MINUTES	
	May 19, 2021	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the May 19, 2021 Regular Meeting minutes, as presented."	
	Moved	Vida Jackway
	Seconded	Dana Forrester
	CARRIED	
5	DELEGATES	
	D-1	Jennifer Wallman Re: Water connection 6781 Debeaux Road - Final review from the lawyer advised against accepting a Lease over a legal easement. MOTION: "That the Board deny the proposed Lease in lieu of a legal easement for the water connection to 6781 Debeaux Road in accordance with the lawyers suggestion." Moved – Vida Jackway Seconded – Jennifer Smith CARRIED

- a) It was explained to Jennifer as to why the lawyer advises against accepting a Lease. It is in all party's interest that a legal easement be in place. Jennifer explains they understand and accept the risks involved with a lease and ask an exception to be made. The Board explains that accepting a Lease may set a precedence and it is not in CCWWD interest to make a motion against the advice of legal aid. Jennifer asked if there are any other solutions could be provided. CCWWD has supplied water via bulk water service stations in the past which would be available to the Wallman's should they request it.

6 REPORTS

R-1 Joe Woolls, Island Flow Control Water Solutions Ltd - May 2021 Report

MOTION:

"That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s May 2021 maintenance report, as presented in person by Joe Wolls"

Moved Vida Jackway

Seconded Dana Forrester

CARRIED

R-2 Reporting of Finances: May 20 – June 16th, 2021

MOTION:

"That the Board of Trustees accept and approve the following:

- i) Reporting of Finances, as presented.
- ii) Water Board Accounts to be paid as presented and accounts that have been paid since May 20, 2021; and
- iii) Fire Department Accounts to be paid as presented and accounts that have been paid since May 20, 2021."

Moved Vida Jackway

Seconded Dana Forrester

CARRIED

R-3 Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report

- a) Chief Banton explained the history of how insurance payments and policies have been divided by between the Fire and Water service in the past. The suggestion was made that all insurance policies be combined under one policy to reduce cost. The suggestion was made to remove earthquake coverage, due to the deductible being high and the procedure to make an earthquake claim being difficult. Removing earthquake coverage will save the district \$3,000 per year. Report provided outlining the savings for consolidating insurance policies.

MOTION:

"That the Board of Trustees agree to remove earthquake coverage."

Moved: Vida Jackway

Seconded: Charlene Lacroix

CARRIED

MOTION:

"That the Board of Trustees agree to consolidate insurance policies."

Moved: Vida Jackway

Seconded: Dana Forrester

CARRIED

- b) For the previous two years CCWWD has hired a member of the fire department to assist maintenance staff with outdoor tasks. This is especially useful to the fire department because members get the opportunity learn the water system and hydrant locations in depth. The previous member is no longer available due to full time employment, a new member was proposed to be hired as casual- on call.”

MOTION:

“That the Board of Trustees hire Lukus Hawser on a casual-on call basis for assistance to the maintenance staff.”

Moved: Vida Jackway
 Seconded: Dana Forrester
 CARRIED

- c) Fire Chief’s contract was reviewed for renewal.

MOTION:

“That the Board of Trustees accept Chief Banton’s report, as presented.”

Moved	Vida Jackway
Seconded	Dana Forrester
CARRIED	

R-4 Overall Report, Wes Kovacs CCWW

- a) Outdoor work with new Fire Department hire was outlined.
- b) Presented that the water service purchases an outdoor, heavy duty pallet truck.

MOTION:

“That the Board of Trustees purchase proposed pallet truck.”

Moved: Vida Jackway
 Seconded: Dana Forrester
 CARRIED

MOTION:

“THAT the Board of Trustees accept the Waterboard Maintenance Report for May 2021 as presented.”

Moved	Vida Jackway
Seconded	Jennifer Smith
CARRIED	

7 WATER BOARD & FIRE DEPT CORRESPONDENCE

C-1	Continuations of Water	2
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C-2	New Water Connections	1
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C-3	BC One Calls	7
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C-4	Correspondence with Island Health	
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MOTION:

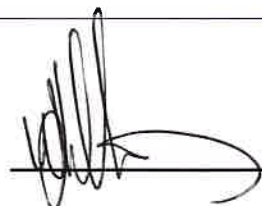
“THAT the Board of Trustees accept the Water Board correspondence as presented.”

Moved	Vida Jackway
Seconded	Dana Forrester
CARRIED	

8		NEW BUSINESS
	N-1	Development Charge Bylaw Proposal and Stats Comparison a) Wes Kovacs presented the draft development cost bylaw along with a statistics comparison of Cherry Creek and Beaver Creek. The Board agreed the draft copy was ready to present to the lawyer for approval with one amendment.
9		OLD BUSINESS
	O-1	Office Renovations – on hold a) Decided that this Old Business item will be removed from future agendas, due to not being a priority.
	O-2	AGM – April 28, 2021 – Due to Covid 19 restrictions the AGM will postponed until further notice.
	O-3	Meeting with Mosaic – In Progress
10		CLOSURE OF MEETING
	MOTION: “That the meeting be closed to the public to discuss matters relating to Section 90.1 (a) and (c) of the Community Charter at 6:53pm.” Motion was Moved Motion was Seconded CARRIED	
11		OPENING OF MEETING
	MOTION: “That the meeting be reopened to the public at 7:19pm.” Motion was Moved Motion was Seconded CARRIED	
12		ADJOURNMENT
	MOTION: “That the Board of Trustees adjourn the June 16 th , 2021 Regular Meeting at 7:29PM”	
	Moved	Vida Jackway
	Seconded	Jennifer Smith
	CARRIED	



Vida Jackway, Chair



Wes Kovacs, Interim-Administrator