

MINUTES

**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

**held at the Cherry Creek Waterworks District Boardroom
Wednesday January 19th, 2022**

Present	Chair Vida Jackway, Vice Chair Dana Forrester, Secretary Charlaine Lacroix, Trustee Jennifer Smith, Anton Haffner, Fire Chief Lucas Banton, Wes Kovacs, Kate Messenger	
Regrets		
1	CALL TO ORDER: 5:03pm	
2	LATE ITEMS	
	1. AGM Date: Set for April 20 th , 2022 at 7pm	
3	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Vida Jackway
	Seconded	Dana Forrester
	CARRIED	
4	ADOPTION OF MINUTES	
	Dec 15, 2021	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the Dec 15, 2021 Regular Meeting minutes, as presented."	
	Moved	Vida Jackway
	Seconded	Dana Forrester
	CARRIED	
5	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – December 2021 Report
	December 2021 Report verbally given by Joe Woolls N-1 Strategic planning pertaining to infrastructure: Lucas Banton - Cherry Creek still has approximately 17km of legacy AC pipe to replace. One possible solution is for the district to purchase equipment and begin replacing lines in house. This would require an experienced equipment operator on a temporary basis to mentor and train staff on the equipment. Smaller areas of the district would be chosen to work on in order for staff to gain the skills necessary to continue throughout the district. This route could save the district immensely, versus hiring a contractor to replace the lines. We are looking for approval to allocate staff time to investigate the feasibility of this model.	

MOTION:

“That the Board of Trustees allow office staff to investigate options for continued infrastructure maintenance and replacement, as discussed.”

MOVED: Charlene Lacroix

SECONDED: Anton Haffner

CARRIED

MOTION:

“That the Board of Trustees accept Island Flow Control Water Solutions Ltd.’s December 2021 maintenance report, as presented.”

Moved Vida Jackway

Seconded Charlene Lacroix

CARRIED

R-2 Reporting of Finances: December 11 – January 18 2021

Vida Jackway: Yearly investments are up for 2022. Will need to investigate what we plan to do this year; Kate will request an interest rate sheet from the bank.

MOTION:

“That the Board of Trustees accept and approve the following:

- i) Reporting of Finances, as presented.
- ii) Water Board Accounts to be paid as presented and accounts that have been paid since January 18, 2021; and
- iii) Fire Department Accounts to be paid as presented and accounts that have been paid since January 18, 2021.”

Moved Vida Jackway

Seconded Dana Forrester

CARRIED

R-3 Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report

Lucas Banton – Previously the water service and fire department operated as they were combined, sharing many expenses. Over the previous years the two services have been trying to allocate each expense to the respective services. The final step in this process is to decide an office rental amount for CCWW in the fire hall. \$1,000 per month is suggested.

MOTION:

“That the Board of Trustees agree that CCWWD will pay the CCFD an office rental amount of \$1,000 per month effective January 1st, 2022.”

Moved – Vida Jackway

Seconded - Anton Haffner

CARRIED

Lucas Banton – Over the past month the fire department members have been renovating the fire hall lighting, flooring, paint, and trim have been completed and there are only a few more items to finish. Due to the skill level and time taken the suggested amount is \$3,600.

MOTION:

“That the Board of Trustees allow the CCFD to pay the Cherry Creek Firefighters association \$3,600 for the renovation labour.”

Moved – Charlene Lacroix

Seconded – Dana Forrester

CARRIED

MOTION: "That the Board of Trustees accept Chief Banton's report, as presented."			
Moved		Dana Forrester	
Seconded		Charlaine Lacroix	
CARRIED			
R-4	Overall Report, Wes Kovacs CCWW		
MOTION: "THAT the Board of Trustees accept the Waterboard Overall Report for December 2021 as presented."			
Moved		Vida Jackway	
Seconded		Charlaine Lacroix	
CARRIED			
6 WATER BOARD & FIRE DEPT CORRESPONDENCE			
C-1	Continuations of Water	2	
C-2	New Water Connections	0	
C-3	BC One Calls	3	
C-4	Golder/McGill: Email update received from Martin Vogel, committing finished drawings by the end of January at the latest.		
MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."			
Moved		Vida Jackway	
Seconded		Jennifer Smith	
CARRIED			
7 NEW BUSINESS			
N-1	2022 Strategic Planning (Water Service portion captured in R-1 with Joe Woolls present for input on this discussion)		
	Fire Department		
	<ol style="list-style-type: none"> 1. Dana Forrester – If we do not receive funding from the ACRD will we still be able to continue with the project? Lucas Banton – Currently inflation on construction is placing this project outside of our ability to save. Without funding assistance there is a chance we may need to table this project until new funding can be pursued, or a referendum can be completed. 2. Fort Gerry has been working with us to build a quote for the new truck concept and have sent preliminary costs of around \$500,000 without further negotiation so far. It was stated that our desired International truck Chassis has increased in price by \$30,000 and currently has a lead time of over 18 months. The Freightliner chassis has maintained pricing and availability which will look to be the best option. Upon final quotation, with a deposit of \$300,000 Fort Gerry will offer a discount of \$9,000 off the quoted price. 		
	MOTION:		

		<p>"That the Board of Trustees approve the purchase of the proposed fire apparatus at the discussed pricing of \$500,000 plus applicable taxes." Moved – Anton Haffner Seconded – Charlaine Lacroix CARRIED</p>
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8	OLD BUSINESS	
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	O-1	Mosaic Lease update – Lucas Banton: Mosaic has thanked us for gathering the requested list of documents for review. Currently waiting on response.
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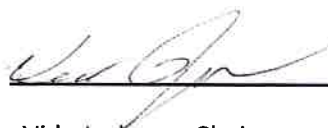
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9	ADJOURNMENT	
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	<p>MOTION: "That the Board of Trustees adjourn the January 19th, 2022, Regular Meeting at 7:57pm"</p>	
	Moved	Vida Jackway
	Seconded	Charlaine Lacroix
	CARRIED	



Wes Kovacs



Vida Jackway, Chair