

MINUTES Regular Meeting
CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES
Held at the Cherry Creek Waterworks District Boardroom on Wednesday March 17, 2021

- **PRESENT:** Trustee Paige Hill, Chair Vida Jackway, Trustee Anton Haffner, Vice Chair Dana Forrester, Secretary Charlene Lacroix, Fire Chief Lucas Banton, Operations Administrator Vivian Fewer, Maintenance Wes Kovacs. Delegate Mike Lange
- **Call to Order: 4:47 pm**
- **Late items: none**

- **ADOPTION OF AGENDA**

Motion:

“THAT the Board of Trustees adopt the March 17, 2021 regular monthly meeting Agenda, including late items, as presented”

Moved: Trustee Hill

Seconded: Trustee Haffner

Carried

- **Adoption of Minutes**

Motion:

“THAT the Board of Trustees adopt the February 24, 2021 Regular Meeting minutes as presented”

Moved: Trustee Lacroix

Seconded: Vice Chair Forrester

Carried

- **Delegates: McGill & Associates, Mike Lange**

- **Reports**

Reporting of Finances (February 25 to March 17, 2021)

Motion:

“THAT the Board of Trustees accept and approved the following”

- Reporting of Finances, as presented
- Water Board Accounts to be paid, as presented and accounts that have been paid since February 25, 2021
- Fire Department Accounts to be paid, as presented, and accounts that have been paid since February 25, 2021

Moved: Trustee Haffner

Seconded: Vice Chair Forrester

Carried

Report – Joe Woolls, Island Flow Water Solutions Ltd. Re: February 2021 Maintenance.

Motion:

“THAT the Board of Trustees accept Island Flow Control Water Solutions Ltd. February 2021 Maintenance Report, as presented”

Moved: Trustee Hill

Seconded: Trustee Haffner

Carried

Report – Fire Chief report – Lucas Banton

Motion:

“THAT the Board of Trustees accept the Fire Chief Report for March 2021, as presented”

Moved: Trustee Lacroix

Seconded: Vice Chair Forrester

Carried

Report – Waterboard Maintenance Report – Wes Kovacs

Motion:

“THAT the Board of Trustees accept the Waterboard Maintenance Report from February 25 to March 17, 2021 as presented”

Moved: Vice Chair Forrester

Seconded: Trustee Haffner

Carried

• **Water Board Correspondence:**

- Continuation of Water – two
- New Water Connections - None
- BC One Call – 2

“THAT the Board of Trustees accept the Water Board correspondence a-c as presented”

Moved: Trustee Hill

Seconded: Trustee Haffner

Carried

• **New Business**

- Court of Revision - Motion Required regarding Parcel Tax Assessments

Motion:

"THAT the Board of Trustees appoint Operations Administrator to conduct the Court of Revision for Parcel Tax Assessment 2021"

Moved: Chair Vida Jackway

Seconded: Trustee Hill

Carried

- Elections of Trustees for 2021 – Elections will go ahead on April 28, 2021 if required. Administrator to place notice on Cherry Creek Waterworks website, do neighborhood mail out, place add in local newspaper and place notice board.
- Fire Department – Transferring of Funds – Letter was signed to have funds transferred.
- **Old Business**
 - Office Renovations – on hold
 - AGM – April 28, 2021 – Due to Covid 19 restrictions the AGM will postponed until further notice.
 - Finalize Budget for 2021
 - Meeting with Mosaic - Trustees will set up a meeting for a future date.

Motion:

"THAT the Board of Trustees adjourn the March 17, 2021 meeting at 6:56 pm"

Moved: Trustee Hill

Seconded: Chair Jackway

Carried



Chair Vida Jackway



Operations Administrator

Vivian Fewer

Wes Kovacs

Telus Communications	Apr-May Phone	\$	184.04
Scotia Visa - Water	Mar 15 stm	\$	1,258.05
	TOTAL		2,096.99

Accounts Submitted for payment Fire Department

Ryan Devries	Reimbursement for Upholstery Cleaner	\$	226.79
Lucas Banton	Chief Cell Phone	\$	56.00
Associated Fire Safety	Sanitation Station	\$	241.50
Ace Courier	Shipping	\$	32.29
Alberni Communications & Electronics	Gym Fees	\$	400.00
Lucas Banton	Costco	\$	101.86
Wes Kovacs	Cleaning Mar 16-Apr20	\$	150.00
	TOTAL	\$	1,208.44

Accounts Paid since August 19, 2020 Fire Department

Shaw Cable	Mar 21-Apr 21/21	\$	65.46
Telus Communications	Apr-May Phone	\$	47.13
Alberni District Co-Op	Mar Fuel	\$	195.54
Receiver General	Mar 2021 Payroll Remittance		Talk to Dana
Scotia Visa - Fire Dept	Mar 15 stm	\$	4,404.68
	TOTAL	\$	4,712.81

Prepared April 19, 2021 Wes Kovacs

Invoices Approved for Payment

