

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

Minutes

**held at the Cherry Creek Waterworks District Boardroom
Wednesday, June 19, 2024**

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Kate Messenger, Lucas Banton	
Regrets		
1	CALL TO ORDER: 9:24am	
2	LATE ITEMS	1- Ladder 2 Letter of Intent a. Included in Fire Chief's Report 2- Phase 1 and 2 Fire Hall construction approach a. Included in Fire Chief's Report 3- CC Community Hall Support a. Included under New Business
	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
3	ADOPTION OF MINUTES	
	May 15, 2024	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the May 15, 202 as presented."	
	Moved	Jennifer Smith
	Seconded	Wayne Smith
	CARRIED	
4	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – May 2024 Report
	MOTION: "That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s May 2024 maintenance report, as presented."	
	Moved	Robert Babych
	Seconded	Wayne Smith
	CARRIED	

- Jen: Director Sparrow stated there will be no more money given unless conversion happens. Our area director should be advocating for the interests of the district. Should we be asking for more?
- Lucas: I think \$200k bringing up the total amount to our original ask of \$800k is the most reasonable decision.
- Wayne: If phase one is successful, how long until lock up?
- Lucas: Ideally late fall.

MOTION: "That Board of Trustees unanimously support proceeding with the Phase One completion of the Cherry Creek Fire Hall New Construction Project."

Moved: Wendy Johnson

Seconded: Wayne Smith

CARRIED

MOTION: "That Board of Trustees direct staff to request support from the Cherry Creek Regional Director to advocate for the Cherry Creek Fire Department for the original ask of \$800,000 from the Community Works Fund. This is an increase of \$200,000 over the current previously allocated \$600,000."

Moved: Dana Forrester

Seconded: Wendy Johnson

CARRIED

PAFD Ladder 2

- The Port Alberni Fire Department has received delivery of their new Tower Truck that will be replacing Ladder 2. As they finish their training on the new truck and begin to put it into service, they are thinking of the future for Ladder 2. Chief Owens sees value in keeping this asset in the valley. The new Tower Truck is significantly larger and more capable in many ways. With this larger size and capability comes the downside of being less maneuverable and inefficient for smaller requirements. Having the large Tower and smaller Ladder in the valley would be a major service upgrade to the area. The new Cherry Creek fire hall has been designed for the future, and we would have space to house Ladder 2. Chief Owens is asking all interested valley departments to submit a letter of intent regarding Ladder 2 to show council the support of keeping this truck in the valley. Submitting a letter of intent at this point **does not** commit us to this asset

MOTION: "The Board of Trustees direct staff to send a letter of intent to the Port Alberni Fire Department regarding the future acquisition negotiations of Ladder 2."

Moved: Jennifer Smith

Seconded: Wayne Smith

CARRIED

Moved	Dana Forrester
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Seconded	Wayne Smith
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CARRIED

	N-3	<p>Letter of support for Alberni Golf Course</p> <ul style="list-style-type: none"> - Annual tax exemption for Alberni Golf <p>MOTION: "The Board of Trustees agree to provide a tax exemption letter to the Alberni Gold Club for their annual donation for fire protection, in lieu of property taxes." Moved: Dana Forrester Seconded: Wayne Smith CARRIED</p>				
	N-4	<p>Cherry Creek Community Hall Support</p> <ul style="list-style-type: none"> - The Cherry Creek Community Hall is a non-for-profit organization providing a great gathering place, park, and sports field for the residents of Cherry Creek. CCWWD currently does not charge the Hall parcel tax. We do, however, charge them water tolls. To support this community asset during these continued expensive times we propose waiving all future water tolls for the community hall. We would require a CC Community Hall Board member to submit a request for this waiver. 				
7	OLD BUSINESS					
	O-1	Fire Hall Construction – Included in Fire Chiefs Report				
	O-2	<p>4-3-2-1 Treatment</p> <ul style="list-style-type: none"> - SRW revision schedule in progress - Quonset correspondence included. 				
	O-3	<p>Conversion Investigation</p> <p>Dan reported we would receive the draft conversion study Wednesday June 12th. We did not receive it Teri and Wes have reached out. Correspondence included.</p>				
8	Meeting Closure					
<p>MOTION: "THAT the meeting be closed to the public to discuss matters relating to Section 90 (1) (c) of the Community Charter at 12:24pm." CARRIED</p> <p>MOTION: "THAT the meeting be reopened to the public at 12:35pm." CARRIED</p>						
9	ADJOURNMENT					
<p>MOTION: "THAT the Board of Trustees adjourn the June 19, 2024 Regular Meeting at 12:50pm."</p> <table border="1" data-bbox="180 1621 1524 1696"> <tr> <td>Moved</td> <td>Robert Babych</td> </tr> <tr> <td>Seconded</td> <td>Wendy Johnson</td> </tr> </table> <p>CARRIED</p>			Moved	Robert Babych	Seconded	Wendy Johnson
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Seconded	Wendy Johnson					
Chair	 					