

**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES
MINUTES**

**held at the Cherry Creek Waterworks District Boardroom
Wednesday, June 14, 2023**

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Wes Kovacs, Lucas Banton	
Regrets	Trustee Wayne Smith	
1	CALL TO ORDER: 9:16am	
2	LATE ITEMS	
3	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
4	ADOPTION OF MINUTES	
	May 24, 2023	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the May 24, 2023 Regular Meeting minutes, as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
5	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – May 2023 Report
	MOTION: "That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s May 2023 maintenance report, as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
	R-2	Reporting of Finances: Financial Reports for the period ending May 31, 2023

<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since May 25, 2023; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since May 25, 2023.” 	
Moved	Jennifer Smith
Seconded	Robert Babych
CARRIED	
R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report
<p>-Summary of 2023 Wildfire Symposium</p> <ul style="list-style-type: none"> • Highly focused on the Fire Smart program. Fire Smart is the best strategy for protection against wildfires. The ACRD has been awarded the Fire Smart Grant again this year and will be pushing the program hard throughout all regions in the district. They are providing grant money to homeowners that follow through with Fire Smart assessments. The ACRD will provide us program documentation to display in the office. <p>-Update on Fort St. John Deployment</p> <p>-Building update</p> <ul style="list-style-type: none"> • Architect returned the drawings with significant changes. We have scheduled a meeting for Thursday to discuss the need for these changes. <ul style="list-style-type: none"> ▪ Robert: Are we able to use plans from an existing firehall? ▪ Lucas: We initially tried that, we toured several firehalls on the island and concluded that most firehalls are built to a certain level. These halls are extremely elaborate, and not necessarily realistic for our needs. Our goal is to limit costs as much as possible, we are making many compromises compared to other halls to achieve this. ▪ Jen: Is it too late to look at other existing drawings? ▪ Robert: If there are completed plans, they will be easy to approve. ▪ Lucas: If you have certain fire halls that you have seen let me know and I will investigate. <p>-Averaging Agreement approved</p> <p>MOTION:</p> <p>“THAT the Board of Trustees accept the Fire Chief Report for June 2023 as presented.”</p>	
Moved	Wendy Johnston
Seconded	Jennifer Smith
CARRIED	
R-4	Overall Report, Wes Kovacs CCWW
-Watermain Replacement	

- Robert: Wouldn't it make the most sense to tender the full project of 16km of main replacements? Buying equipment is very expensive to start this work in-house.
- Wes: It is true larger contractors will be more efficient and already have equipment. The cost to tender the entire project to a large contractor will be too much for the district to bear at once.
- Dana, Wes: The strategy is to focus on the most critical areas first and begin replacing them systematically, not necessarily to do everything in-house. We want to first test working with our existing contractors on an hourly basis at a reduced rate using their equipment and operators while utilizing labour supplied by CCWW. It is only a test, so we can get a comparison to wholly tendering large sections of replacements.

-Conversion

- Jen: We should be sending out another notice to residents, so this is not forgotten about.
- Lucas: We were hoping to have the memo from the consultant to send to the public, but he has been waiting for some answers from the ACRD. A full report may not be necessary.
- Dana: We should still need a full report to cover all bases.
- Lucas: Hopefully we can avoid a full report as we have already done a lot of work that would be included in the report.

MOTION:

"THAT the Board of Trustees accept the Waterboard Overall Report for June 2023 as presented."

Moved	Dana Forrester
Seconded	Wendy Johnston

CARRIED

7 WATER BOARD & FIRE DEPT CORRESPONDENCE

C-1	Continuations of Water	0
C-2	New Water Connections	0
C-3	BC One Calls	16
C-4	Cherry Creek Drawings	
C-5	Side-by-Side Communication and Motion	

MOTION:

"THAT the Board of Trustees accept the Water Board correspondence as presented."

Moved	Jennifer Smith
Seconded	Robert Babych

CARRIED


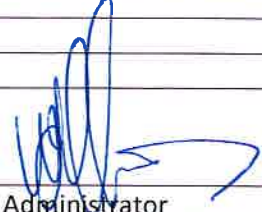
8 NEW BUSINESS

N-1	Improvement District Borrowing Update
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9 OLD BUSINESS

None

10 ADJOURNMENT

MOTION:	
"That the Board of Trustees adjourn the June 14, 2023 Regular Meeting at 10:55am."	
Moved	Dana Forrester
Seconded	Jennifer Smith
CARRIED	
	
Chair	Administrator