


**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES  
MINUTES**

**held at the Cherry Creek Waterworks District Boardroom  
Wednesday, July 5, 2023**

<b>Present</b>	Dana Forrester, Chair Wayne Smith, Vice Chair Dana Forrester, Secretary Wayne Smith, Treasurer Dana Forrester, Trustee Wayne Smith, Trustee Dana Forrester, Trustee Wayne Smith, Trustee	
<b>Regrets</b>		
<b>1</b>	<b>CALL TO ORDER: 9:18am</b>	
<b>2</b>	<b>LATE ITEMS</b>	
<b>3</b>	<b>ADOPTION OF AGENDA</b>	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Dana Forrester
	Seconded	Wayne Smith
	CARRIED	
<b>4</b>	<b>ADOPTION OF MINUTES</b>	
	June 14, 2023	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the June 14, 2023 Regular Meeting minutes, as presented."	
	Moved	Dana Forrester
	Seconded	Wayne Smith
	CARRIED	
<b>5</b>	<b>REPORTS</b>	
	<b>R-1</b>	<b>Joe Woolls, Island Flow Control Water Solutions Ltd – June 2023 Report</b>

	Report to be submitted Next Meeting		
	<b>R-2</b>	<b>Reporting of Finances: Financial Reports for the period ending June 30, 2023</b>	
No Report			
	<b>R-3</b>	<b>Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report</b>	
		<ul style="list-style-type: none"> <li>• Will be slowly chipping away at vacation time over the summer.</li> <li>• Email correspondence has dropped off while people are away during the summer.</li> <li>• There are still many wildfires in the province, but right now they are not threatening any structures.</li> <li>• FireSmart is offering grants again this year to residents taking the initiative to FireSmart their properties</li> </ul>	
	<b>R-4</b>	<b>Overall Report, Wes Kovacs CCWW</b>	
		MOTION: "THAT the Board of Trustees accept the Waterboard Overall Report for July 2023 as presented."	
		Moved	Robert Babych
		Seconded	Jennifer Smith
		CARRIED	
<b>7</b>	<b>WATER BOARD &amp; FIRE DEPT CORRESPONDENCE</b>		
	<b>C-1</b>	<b>Continuations of Water</b>	<b>0</b>
	<b>C-2</b>	<b>New Water Connections</b>	<b>0</b>
	<b>C-3</b>	<b>BC One Calls</b>	<b>5</b>
	<b>C-4</b>	<b>Motion for Parcel Tax 2023 Transfer</b> MOTION: "THAT the Board of Trustees approve the 2023 Capital Levy Transfer of \$117,900." <b>Moved:</b> Robert Babych <b>Seconded:</b> Wendy Johnston <b>Carried</b>	

	<b>C-5</b>	<b>Letter of Support for Alberni Golf Course</b> MOTION: "THAT the Board of Trustees support the annual donation from the Alberni Golf Course to the Cherry Creek Fire Department, in lieu of property taxes." <b>Moved:</b> Dana Forrester <b>Seconded:</b> Robert Babych <b>Carried</b>				
	<b>C-6</b>	<b>Tetra Tech Proposal</b> <ul style="list-style-type: none"> <li>• Wes still to review. Will be Provided to board for initial review Wednesday</li> </ul>				
		MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."				
		<table border="1"> <tr> <td>Moved</td> <td>Dana Forrester</td> </tr> <tr> <td>Seconded</td> <td>Wayne Smith</td> </tr> </table>	Moved	Dana Forrester	Seconded	Wayne Smith
Moved	Dana Forrester					
Seconded	Wayne Smith					
		<b>CARRIED</b>				
<b>8</b>		<b>NEW BUSINESS</b>				
	<b>N-1</b>	<b>Cherry Creek Fire Department Driver/Operator Training Policy</b> MOTION: "THAT the Board of Trustees adopt the Cherry Creek Emergency Vehicle Operator/Driver Training program, as the standard for Drivers/Operators employed by the Cherry Creek Fire Department." <b>Moved:</b> Dana Forrester <b>Seconded:</b> Wayne Smith <b>Carried</b>				
<b>9</b>		<b>OLD BUSINESS</b>				
	<b>O-1</b>	<b>Fire Hall Construction</b> <ul style="list-style-type: none"> <li>• Improvement District Borrowing Update <ul style="list-style-type: none"> <li>○ Awaiting final Architect drawings with Engineering quotes</li> <li>○ Architect has moved stairs to create a fire break which allows for more room in the office area.</li> <li>○ The building was designed strategically to allow for future expansion if required</li> </ul> </li> </ul>				
	<b>O-2</b>	<b>4-3-2-1 Treatment</b> <ul style="list-style-type: none"> <li>• McGill awaiting treatment train alternative quotes</li> <li>• McGill investigating Golder treatment train purchasing and installation costs</li> </ul>				

		<ul style="list-style-type: none"> <li>○ Builders do not want to quote building the Golder system. Golder is wanting Approximately \$30K to just create the building quote</li> <li>● Architecture: Wes forwarded Quonset information and a contact to the architect</li> <li>● Mosaic SRW – Awaiting response</li> </ul>
	<b>O-3</b>	<p><b>Investigate Conversion</b></p> <ul style="list-style-type: none"> <li>● Small update notice sent to residents</li> <li>● Still awaiting the memo from the consultant, we will need to put him on a time constraint</li> </ul> <p>Wayne: What is the possibility of incorporating Cherry Creek, Beaufort, Beaver Creek, and Sproat Lake?</p> <p>Lucas: This was a topic when I was on the waterboard in 2010, shortly after when there was an opening on the ACRD board I ran for Director. The first order of business was to investigate looking into a village or separate municipality. I spoke to the Province at UBCM and their answer was, No, there would not be a chance for separate incorporation as we surround Port Alberni; we would need to create our own council, would need to pay for RCMP, as well as many other requirements, if we want a higher level of municipality we will need to join the city or ACRD. At this point we are being proactive with investigating joining the ACRD, if Cherry Creek was put into a bad situation, the province could force incorporation to the ACRD or the City.</p>
<b>10</b>	<b>ADJOURNMENT</b>	
	<p>MOTION:</p> <p>“That the Board of Trustees adjourn the July 5, 2023 Regular Meeting at 10:35am.”</p>	
	Moved	Dana Forrester
	Seconded	Wendy Johnston
	CARRIED	
Wes Kovacs, Administrator		
Dana Forrester, Chair	