
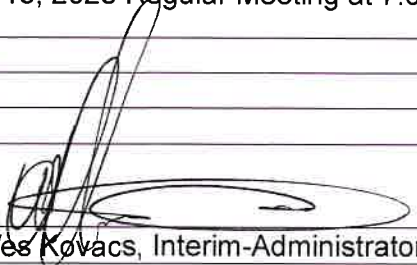


**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES
MINUTES**

**held at the Cherry Creek Waterworks District Boardroom
Wednesday, January 18, 2023**

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Charlaine Lacroix, Trustee Vida Jackway, Wes Kovacs, Lucas Banton					
Regrets						
1	CALL TO ORDER: 5:04pm					
2	LATE ITEMS					
	<ul style="list-style-type: none"> - Flexsave Benefits: Discuss adding the wellness package to the Flexsave benefits package. <p>Motion "That the Board of Trustees approve the addition of the 'Wellness Plan' to the employee benefits package." Moved: Charlaine Lacroix Seconded: Jennifer Smith CARRIED</p>					
3	ADOPTION OF AGENDA					
	<p>MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Moved</td> <td>Dana Forrester</td> </tr> <tr> <td>Seconded</td> <td>Jennifer Smith</td> </tr> </table> <p>CARRIED</p>		Moved	Dana Forrester	Seconded	Jennifer Smith
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Seconded	Jennifer Smith					
4	ADOPTION OF MINUTES					
	December, 2022	Minutes of the Regular Meeting of the Board of Trustees				
	<p>MOTION: "That the Board of Trustees adopt the December 21, 2022 Regular Meeting minutes, as presented."</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Moved</td> <td>Dana Forrester</td> </tr> <tr> <td>Seconded</td> <td>Jennifer Smith</td> </tr> </table> <p>CARRIED</p>		Moved	Dana Forrester	Seconded	Jennifer Smith
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5	REPORTS					
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – January 2023 Report				
	Joe on vacation, No report					

R-2	Reporting of Finances: December 22 – January 18, 2022
<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since December 22, 2022; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since December 22, 2022.” 	
Moved	Vida Jackway
Seconded	Dana Forrester
CARRIED	
R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report
<ul style="list-style-type: none"> - The Fort Garry truck price has increased to \$620,000 from \$560,000. We will need to pull from capital savings to cover the increase. If we place a \$400,000 deposit, we are eligible for \$10,000 off the purchase price, currently we are making more in interest by keeping the funds in the bank over the year. - We need to begin looking into holding a referendum for the new firehall, the Gas Tax funds need to be spent before the end of March 2024. We will inquire if it is possible to combine the referendum with the Cherry Creek Regional Director Re-elections to ensure the highest voter turnout possible. We will also be generating an info sheet to bring the residents up to speed with the project. - No update from Mosaic on the SRW yet. - Not focusing on Bulk Water option, we will refocus if required. - Met with Dan from Urban Systems to revise his proposal to be geared more towards the district’s needs. 	
MOTION:	
“THAT the Board of Trustees accept the Fire Chief Report for January 2023 as presented.”	
Moved	Vida Jackway
Seconded	Jennifer Smith
CARRIED	
R-4	Overall Report, Wes Kovacs CCWW
<ul style="list-style-type: none"> - It was suggested that a portion of the website show up to date information on the water treatment plant and conversion information. Office staff will begin building this. 	
MOTION:	
“THAT the Board of Trustees accept the Waterboard Overall Report for January 2023 as presented.”	
Moved	Vida Jackway
Seconded	Dana Forrester
CARRIED	

6 WATER BOARD & FIRE DEPT CORRESPONDENCE			
C-1	Continuations of Water	1	
C-2	New Water Connections	0	
C-3	BC One Calls	4	
C-4	January 11 th morning meeting minutes		
MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."			
Moved		Vida Jackway	
Seconded		Jennifer Smith	
CARRIED			
7 NEW BUSINESS			
N-1	Employee Benefit Policy <ul style="list-style-type: none"> - Lucas and Wes had a discussion that prompted the search for CCWW Vacation Policy. Upon investigation it was found that a policy was written in 2020 but never finalized. It has now been brought up to date and submitted for approval <ul style="list-style-type: none"> o Changes from what was already written; The payout of sick time was <i>Removed</i> - Vacation portion was taken from the ACRD; Changes from their policy include; <ul style="list-style-type: none"> o Starting vacation amount changed from 4 weeks to 3 weeks for CCWW o Vacation roll over changed from 2 weeks to 3 weeks for CCWW - The Trustee's will review together and discuss next meeting. 		
N-2	Petition to Extend Fire Service Boundary <ul style="list-style-type: none"> - Additional signatures require for our records on existing boundary extension for 5300 Kingston Road 		
N-3	Strategic Management discussion		
8 OLD BUSINESS			
O-1	2023 Budget		
9 ADJOURNMENT			
MOTION: "That the Board of Trustees adjourn the January 18, 2023 Regular Meeting at 7:06pm."			
Moved		Vida Jackway	
Seconded		Jennifer Smith	
CARRIED			
 Dana Forrester, Chair		 Wes Kovacs, Interim-Administrator	