

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

Minutes

held at the Cherry Creek Waterworks District Boardroom
Wednesday, February 21, 2024

Present

Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton

Regrets

1 CALL TO ORDER:

2 LATE ITEMS

3 DELEGATES

Dan Huang

Connections Planning

-Recap of previous project Outline
CCWW-How will there be notification to the public about the town hall meeting.
Dan- We will make a one page notice that can be sent out
CCWW- We can handle mailing it out, we work with the post office regularly for neighborhood mail outs.
Robert/CCWW- Curious about how many people will show, CCWW agrees, this is important, remember to tell everyone you know to show up.
Jen-Can we Integrate Zoom into the meeting?
Dan- We can look into it yes.
Bob- I have noticed other public meetings have not been structure well, can we ensure this will not happen?
Wes- Yes, Dan will need to keep everyone on topic, we cannot digress.
Wendy- I suggest Dan focus on immediate repercussions for conversion, and future implications, that is what residents care about. What does it mean and how much will it cost.
Lucas-Need to investigate the possibility of securing Gas Tax funding if we do convert.
Wayne- I agree we will need that in writing.
Dan- Should the meeting include Firehall and Treatment Plant updates?
Wes-Due to confusion in the past, connecting the topics of conversion and water supply, I strongly suggest we do not join these topics. This public information meeting should directly reference conversion only. If cost implications due to fire and water are brought up, it can be explained where money will flow under each model, but

		<p>should not digress further. We will provide updates on these topics at the AGM.</p> <p>_____ Dan leaves the meeting:</p> <p>Wayne- At the meeting should we be answering questions?</p> <p>Wes- I believe our stance needs to be all questions filter through the consultant, this meeting is just as much for us as it is the public. We are all looking for information out of this meeting. Apart from any obvious questions, we should have Dan answer all questions.</p>
--	--	--

--	--



4	ADOPTION OF AGENDA				
	<p>MOTION:</p> <p>“That the Agenda, including late items, is adopted by the Board of Trustees, as presented.”</p> <table border="1"> <tr> <td>Moved</td> <td>Jennifer Smith</td> </tr> <tr> <td>Seconded</td> <td>Robert Babych</td> </tr> </table> <p>CARRIED</p>	Moved	Jennifer Smith	Seconded	Robert Babych
Moved	Jennifer Smith				
Seconded	Robert Babych				

5	ADOPTION OF MINUTES						
	<table border="1"> <tr> <td>January 17, 2024</td> <td>Minutes of the Regular Meeting of the Board of Trustees</td> </tr> </table> <p>MOTION:</p> <p>“That the Board of Trustees adopt the January 17, 2024 Regular Meeting minutes, as presented.”</p> <table border="1"> <tr> <td>Moved</td> <td>Wendy Johnson</td> </tr> <tr> <td>Seconded</td> <td>Wayne Smith</td> </tr> </table> <p>CARRIED</p>	January 17, 2024	Minutes of the Regular Meeting of the Board of Trustees	Moved	Wendy Johnson	Seconded	Wayne Smith
January 17, 2024	Minutes of the Regular Meeting of the Board of Trustees						
Moved	Wendy Johnson						
Seconded	Wayne Smith						

6	REPORTS						
	<table border="1"> <tr> <td>R-1</td> <td>Joe Woolls, Island Flow Control Water Solutions Ltd – January 2024 Report</td> </tr> </table> <p>MOTION:</p> <p>“That the Board of Trustees accept Island Flow Control Water Solutions Ltd.’s January 2024 maintenance report, as presented.”</p> <table border="1"> <tr> <td>Moved</td> <td>Wayne Smith</td> </tr> <tr> <td>Seconded</td> <td>Robert Babych</td> </tr> </table> <p>CARRIED</p>	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – January 2024 Report	Moved	Wayne Smith	Seconded	Robert Babych
R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – January 2024 Report						
Moved	Wayne Smith						
Seconded	Robert Babych						

	R-2	Reporting of Finances: Financial Reports for the period ending December 29, 2023	
	<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since November 30, 2023; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since November 30, 2023.” 		
	Moved	Dana Forrester	
	Seconded	Wayne Smith	
	CARRIED		
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
	<ul style="list-style-type: none"> - Discussion regarding AMA calls increase, valley chiefs will need to review <p>MOTION:</p> <p>“THAT the Board of Trustees accept the Fire Chief monthly Report for January 2024 as presented.”</p>		
	Moved	Wendy Johnson	
	Seconded	Wayne Smith	
	CARRIED		
	R-4	Overall Report, Wes Kovacs CCWW	
	<ul style="list-style-type: none"> - Discussion regarding Mosaic logging operations: I have been in close contact with Mosaic regarding logging in the water shed. The stance as a district is; Mosaic is bound by Health, Provincial, and Federal regulations surrounding industry in the watershed. We can continue to monitor their operations to ensure they are doing their due diligence in water shed preservation and hold them accountable should they not. We need to remember they own the land but we must monitor the operations within the watershed. <p>MOTION:</p> <p>“THAT the Board of Trustees accept the Waterboard Overall Report for January 2024 as presented.”</p>		
	Moved	Robert Babych	
	Seconded	Wendy Johnson	
	CARRIED		
7	WATER BOARD & FIRE DEPT CORRESPONDENCE		
	C-1	Continuations of Water	2
	C-2	New Water Connections	0
	C-3	BC One Calls	18
	C-4	4-3-2-1	- WTP Building direction
	C-5	4-3-2-1	- Water Shed correspondence

	C-6	Firehall	- Internal borrowing province discussion
	C-7	Firehall	- Commercial borrowing discussion
	<p>MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."</p>		
	Moved	Wayne Smith	
	Seconded	Robert Babych	
	CARRIED		
8	NEW BUSINESS		
	N-1	Waterboard Meeting discussion; - Including regular hall meetings into the schedule	
	N-2	2024 Finalized Waterboard Budget MOTION: "THAT the Board of Trustees approve the 2024 Waterboard Budget as presented." Moved: Jennifer Smith Seconded: Wayne Smith CARRIED	
	N-3	2024 Tolls Bylaw 307 Tolls Bylaw 2024 MOTION: "THAT the Board of Trustees approve the 2024 Tolls amendment bylaw No. 307 as presented, with the addition of a 4% overall increase." Moved: Jennifer Smith Seconded: Wendy Johnson CARRIED	
	N-4	2024 Parcel Tax Bylaw 308 Taxation Bylaw 2024 MOTION: "THAT the Board of Trustees approve the 2024 Taxation bylaw No. 308 as presented, with the addition of a 4% overall increase." Moved: Jennifer Smith Seconded: Robert Babych CARRIED	
	N-5	Scotiabank Line of Credit – preliminary application - Scotiabank requires a letter of direction signed by 2 trustees, or the signed meeting minutes requesting the options and terms they may be able to offer in order to proceed. MOTION: "THAT the Board of Trustees approve staff to direct Scotiabank in proceeding with the necessary steps to evaluate and process our line of credit request for proposal." Moved: Wayne Smith Seconded: Robert Babych CARRIED	

9	OLD BUSINESS	
	O-1	Fire Hall Construction - Correspondence included above
	O-2	4-3-2-1 Treatment - Awaiting building direction report from Architect, correspondence included above
	O-3	Conversion Investigation - First public consultation town hall meeting - Awaiting direction from consultant regarding public correspondence methods
10	ADJOURNMENT	
	MOTION: " That the Board of Trustees adjourn the February 21, 2024 Regular Meeting at 11:38am."	
	Moved	Wayne Smith
	Seconded	Robert Babych
	CARRIED	
		
Administrator	Chair	