

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

REGULAR MEETING MINUTES

held at the Cherry Creek Waterworks District Boardroom

Wednesday September 21, 2022

Present	Chair Vida Jackway, Vice Chair Dana Forrester, Secretary Charlene Lacroix, Trustee Jennifer Smith, Wes Kovacs, Lucas Banton
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Regrets	
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1	CALL TO ORDER: 5:03PM
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2	LATE ITEMS
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-	Fire Protection Budget 2023 (under Chief's report)
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3	ADOPTION OF AGENDA
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MOTION:

"That the Agenda, including late items, is adopted by the Board of Trustees, as presented."

Moved	Dana Forrester
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Seconded	Charlene Lacroix
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CARRIED

4	ADOPTION OF MINUTES
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August, 2022	Minutes of the Regular Meeting of the Board of Trustees
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MOTION:

"That the Board of Trustees adopt the August 17, 2022 Regular Meeting minutes, as presented."

Moved	Charlene Lacroix
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Seconded	Jennifer Smith
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CARRIED

5	REPORTS
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R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – August 2022 Report
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MOTION:

"That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s August 2022 maintenance report, as presented."

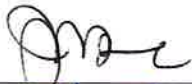
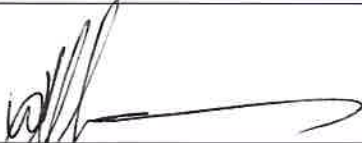
Moved	Dana Forrester
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Seconded	Jennifer Smith
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CARRIED

	R-2	Reporting of Finances: August 16 – September 21, 2022	
	<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Finances, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since August 16, 2022; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since August 16, 2022.” 		
	Moved	Dana Forrester	
	Seconded	Jennifer Smith	
	CARRIED		
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
	<p>Fire protection Budget request 2023</p> <p>MOTION: “THAT the Board of Trustees approve the 2023 Fire department budget, with an increase of 8% over last year's budget.” Moved: Jennifer Smith Seconded: Charlaine Lacroix CARRIED</p>		
	<p>MOTION: “THAT the Board of Trustees accept the Fire Chief Report for July & September 2022 as presented.”</p>		
	Moved	Dana Forrester	
	Seconded	Charlaine Lacroix	
	CARRIED		
	R-4	Overall Report, Wes Kovacs CCWW	
	<p>MOTION: “THAT the Board of Trustees accept the Waterboard Overall Report for September 2022 as presented.”</p>		
	Moved	Charlaine Lacroix	
	Seconded	Dana Forrester	
	CARRIED		
6	WATER BOARD & FIRE DEPT CORRESPONDENCE		
	C-1	Continuations of Water	3
	C-2	New Water Connections	0
	C-3	BC One Calls	6
	C-4	Watermain replacement engineering - Motion and correspondence with McGill Engineering	
	C-5	Preliminary Meeting with the City and McGill Eng.	

	<p>MOTION: “THAT the Board of Trustees accept the Water Board correspondence as presented.”</p>	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
7	NEW BUSINESS	
	N-1	<p>Motion to Shred Old Documents</p> <p>MOTION: “THAT the Board of Trustees approve to shred stored financials older than 7 years.” Moved: Jennifer Smith Seconded: Dana Forrester CARRIED</p>
	N-2	<p>Motion to Change Bank Accounts to DRI Accounts</p> <p>Thursday September 8th Wes Kovacs, Kate Messenger, and Vida Jackway met with Scotiabank’s small business manager to discuss what they can do for us in terms of Interest.</p> <p>MOTION: “THAT the Board of Trustees approve moving all operating accounts to Dual Rate Interest accounts, currently at a 2.9% interest rate unlocked.” Moved: Jennifer Smith Seconded: Dana Forrester CARRIED</p>
	N-3	<p>Motion for Capital Levy Transfer</p> <p>MOTION: “THAT the Board of Trustees approve the 2022 Capital Levy Transfer.” Moved: Vida Jackway Seconded: Dana Forrester CARRIED</p>
	N-4	Watermain replacement strategy – Preliminary
	N-5	<p>Motion to Hire Appraiser</p> <p>MOTION: “THAT the Board of Trustees approve the hiring of an appraiser for the Mosaic SRW.” Moved: Jennifer Smith Seconded: Dana Forrester CARRIED</p>
8	OLD BUSINESS	
	O-1	None

9	Meeting Closure					
	<p>MOTION: "THAT the meeting be closed to the public to discuss matters relating to Section 90.1 (c) of the Community Charter at ."</p> <p>Moved: Seconded: CARRIED</p> <p>MOTION: "THAT the meeting be re-opened to the public at ."</p> <p>Moved: Seconded: CARRIED</p>					
10	ADJOURNMENT					
	<p>MOTION: "That the Board of Trustees adjourn the September 21, 2022, Regular Meeting at 7:36pm ."</p> <table border="1" data-bbox="203 766 690 840"> <tr> <td data-bbox="203 766 470 802">Moved</td> <td data-bbox="479 766 690 802">Vida Jackway</td> </tr> <tr> <td data-bbox="203 802 470 837">Seconded</td> <td data-bbox="479 802 690 837">Dana Forrester</td> </tr> </table> <p>CARRIED</p>		Moved	Vida Jackway	Seconded	Dana Forrester
Moved	Vida Jackway					
Seconded	Dana Forrester					
						
Vida Jackway, Chair		Wesley Kovacs				

Jen Smith, Vice
Chair