

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MEETING MINUTES

held at the Cherry Creek Waterworks District Boardroom

Wednesday October 19, 2022

Present	Chair Vida Jackway, Vice Chair Dana Forrester, Secretary Charlaine Lacroix, Trustee Jennifer Smith, Lucas Banton
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Regrets	Wes Kovacs
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1	CALL TO ORDER: 5:03pm
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2	LATE ITEMS
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	Fire Department Grant Application: N-3
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3	ADOPTION OF AGENDA
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	MOTION:
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	“That the Agenda, including late items, is adopted by the Board of Trustees, as presented.”
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Moved	Dana Forrester
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Seconded	Charlaine Lacroix
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CARRIED	
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4	ADOPTION OF MINUTES
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September, 2022	Minutes of the Regular Meeting of the Board of Trustees
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	MOTION:
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	“That the Board of Trustees adopt the September 17,2022 Regular Meeting minutes, as presented.”
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Moved	Dana Forrester
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Seconded	Charlaine Lacroix
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CARRIED	
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5	DELEGATES
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	Mike Lange – McGill Engineering Treatment Plant Update
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6	REPORTS
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	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – September 2022 Report	
	<p>MOTION: “That the Board of Trustees accept Island Flow Control Water Solutions Ltd.’s August 2022 maintenance report, as presented.”</p>		
	Moved	Dana Forrester	
	Seconded	Jennifer Smith	
	CARRIED		
	R-2	Reporting of Finances: September 22 – October 18, 2022	
	<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Finances, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since September 22, 2022; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since September 22, 2022.” 		
	Moved	Jennifer Smith	
	Seconded	Dana Forrester	
	CARRIED		
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
	<p>R-3b: Office of the Fire Commissioner Update to Firefighter Minimum Training Standards</p> <ul style="list-style-type: none"> - New standard coming out for certification (attached in email) – trustees to read the standards because as a board we need to ensure that all members have all their certifications - Paid on call was down - Timberlodge fires are what is consuming most of the extra hours, trailers are in close proximity <p>MOTION: “THAT the Board of Trustees accept the Fire Chief Report for October 2022 as presented.”</p>		
	Moved	Dana Forrester	
	Seconded	Charlaine Lacroix	
	CARRIED		
	R-4	Overall Report, Wes Kovacs CCWW	
	<p>MOTION: “THAT the Board of Trustees accept the Waterboard Overall Report for October 2022 as presented.”</p>		
	Moved	Dana Forrester	
	Seconded	Charlaine Lacroix	
	CARRIED		
7	WATER BOARD & FIRE DEPT CORRESPONDENCE		
	C-1	Continuations of Water	4
	C-2	New Water Connections	0
	C-3	BC One Calls	9
	C-4	ACRD Meeting Invitation	
	C-5	Dennis See – Service Upsizing	
	<p>MOTION: “THAT the Board of Trustees accept the Water Board correspondence as presented.”</p>		
	Moved	Jennifer Smith	

	Seconded	Charlaine Lacroix
	CARRIED	
8 NEW BUSINESS		
	N-1	Scotia Bank Direct Deposit information – the board decided to not make any changes at this time and keep the old method of approval of time sheets and print out of cheques.
	N-2	Disconnection Policy– the board agreed to the new Disconnection Policy and to make the decision to shut off water to any property if arrears amount exceeds 4 quarters of payments.
	N-3	Fire Department Grant Application
9 OLD BUSINESS		
	O-1	None
10 Meeting Closure		
	<p>MOTION: “THAT the meeting be closed to the public to discuss matters relating to Section 90.1 (c) of the Community Charter at 7:14pm.” Moved: Seconded: CARRIED</p> <p>MOTION: “THAT the meeting be re-opened to the public at 7:25pm.” Moved: Seconded: CARRIED</p>	
11 ADJOURNMENT		
	<p>MOTION: “That the Board of Trustees adjourn the October 19, 2022, Regular Meeting at 7:26pm.”</p>	
	Moved	Dana Forrester
	Seconded	Charlaine Lacroix
	CARRIED	
	Vice Chair	
		Wes Kovacs