

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

**held at the Cherry Creek Waterworks District Boardroom
Wednesday, December 13, 2023**

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton	
Regrets		
1	CALL TO ORDER: 9:16am	
2	LATE ITEMS	
3	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
4	ADOPTION OF MINUTES	
	November 15, 2023	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the November 15, 2023 Regular Meeting minutes, as presented."	
	Moved	Jennifer Smith
	Seconded	Robert Babych
	CARRIED	
5	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – November 2023 Report
	MOTION: "That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s November 2023 maintenance report, as presented."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
	R-2	Reporting of Finances: Financial Reports for the period ending November 30, 2023

<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since November 30, 2023; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since November 30, 2023.” 			
Moved		Dana Forrester	
Seconded		Jennifer Smith	
CARRIED			
R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report		
<p>- Busy working with ACRD and professionals for new the building. We want to be tendering services in January. Currently looking for GC oversight for guidance, possibly at an hourly rate</p>			
MOTION:			
“THAT the Board of Trustees accept the Fire Chief monthly Report for November 2023 as presented.”			
Moved		Robert Babych	
Seconded		Wendy Johnson	
CARRIED			
R-4	Overall Report, Wes Kovacs CCWW		
MOTION:			
“THAT the Board of Trustees accept the Waterboard Overall Report for November 2023 as presented.”			
Moved		Dana Forrester	
Seconded		Robert Babych	
CARRIED			
6	WATER BOARD & FIRE DEPT CORRESPONDENCE		
C-1	Continuations of Water	1	
C-2	New Water Connections	0	
C-3	BC One Calls	5	
C-4	CCFD	Building Correspondence	
C-5	CCFD	LGPS-10125 2023 Volunteer and Composite Fire Department Grant	
C-6	CCWW	VIHA Water Sampling	
C-7	CCWW	Conversion Study Correspondence	
C-8	CCWW	Mosaic Land Acquisition Correspondence	
C-9	CCWW	WTP Mechanical Proposal – McGill recommendation	
MOTION:			
“THAT the Board of Trustees accept the Water Board correspondence as presented.”			
Moved		Robert Babych	

	Seconded	Wayne Smith
	CARRIED	



7	NEW BUSINESS	
	N-1	



8	OLD BUSINESS	
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	O-1	Fire Hall Construction <ul style="list-style-type: none"> - 50% Drawings complete, and mark ups sent back <ul style="list-style-type: none"> o Included in Correspondence
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	O-2	4-3-2-1 Treatment <ul style="list-style-type: none"> - Design and Environmental Proposals sent in <ul style="list-style-type: none"> o Will be requesting additional Electrical Proposals o Included in Correspondence <p>MOTION:</p> <p>“THAT the Board of Trustees accept the Proposal for Mechanical Engineering Services as presented by ‘Avalon Mechanical’.”</p> <p>Moved: Robert Babych</p> <p>Seconded: Wayne Smith</p> <p>CARRIED</p>
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	O-3	Conversion Investigation <ul style="list-style-type: none"> - Meeting with ACRD, Dan, and Urban Systems November 9th <ul style="list-style-type: none"> o Introduction meeting and project Agenda
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9	ADJOURNMENT	
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	MOTION: “ That the Board of Trustees adjourn the December 13, 2023 Regular Meeting at 10:28am.”	
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	Moved	Dana Forrester
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	Seconded	Wayne Smith
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	CARRIED	
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Administrator	Chair
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