

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES**MINUTES****Held at the CCWWD Boardroom on November 19, 2025**

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| Present | | Chair Dana Forrester, Vice Chair Wayne Smith, Secretary. Charlaïne Lacroix, Trustee Robert Babych, Trustee Wendy Johnston, Wes Kovacs. Lucas Banton, Kate Messenger | |
| Regrets | | | |
| 1 | CALL TO ORDER: 9:15am | | |
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| 2 | LATE ITEMS | O-1: Firehall Exterior Signage N-1: Credit Card Changes N-2: In Camera Discussion | |
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| 3 | ADOPTION OF AGENDA | | |
| | MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented." | | |
| | Moved | Charlaïne Lacroix | |
| | Seconded | Robert Babych | |
| | CARRIED | | |
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| 4 | ADOPTION OF MINUTES | | |
| | November 5, 2025 | Minutes of the First Monthly Meeting of the Board of Trustees | |
| | MOTION: "That the Board of Trustees adopt the November 5, 2025 minutes as presented." | | |
| | Moved | Wendy Johnston | |
| | Seconded | Wayne Smith | |
| | CARRIED | | |
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| 5 | REPORTS | | |
| | R-1 | Joe Woolls, Island Flow Control Water Solutions Ltd – September 2025 Report | |
| | MOTION: "THAT the Board of Trustees accept Joe Woolls Report for September 2025 as presented." | | |
| | Moved | Dana Forrester | |

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| | Seconded | Charlaine Lacroix |
| | CARRIED | |
| | R-2 | Reporting of Finances: Financial Reports for the period ending October 31, 2025 |
| | <p>"That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since October 31, 2025; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since October 31, 2025." | |
| | Moved | Dana Forrester |
| | Seconded | Robert Babych |
| | CARRIED | |
| | R-3 | Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report |
| | <p>MOTION:</p> <p>"THAT the Board of Trustees accept the Fire Service Report for October 2025 as presented."</p> | |
| | Moved | Wanye Smith |
| | Seconded | Robert Babych |
| | CARRIED | |
| | R-4 | Water Service Report, Wes Kovacs |
| | Continuations of Water | 2 |
| | New Water Connections | 0 |
| | BC One Calls | 5 |
| | <p>MOTION:</p> <p>"THAT the Board of Trustees accept the Water Service Report for October 2025 as presented."</p> | |
| | Moved | Dana Forrester |
| | Seconded | Wayne Smith |
| | CARRIED | |

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| 6 | NEW BUSINESS | |
| | N-1 | <p>Credit Card Proposal</p> <p>MOTION:</p> <p>"THAT the Board of Trustees approve submitting the Borrowing Resolution Form to Coastal Community Credit Union as presented."</p> <p>Moved: Wendy Johnston Seconded: Robert Babych CARRIED</p> |
| | N-2 | <p>In-Camera Meeting</p> <p>MOTION:</p> <p>"To close the meeting to the public in accordance with Section 90.(1)(c) of the Community Charter at 10:05am."</p> <p>Moved: Dana Forrester Seconded: Wendy Johnston CARRIED</p> <p>MOTION:</p> <p>"To reopen the meeting to the public at 10:33am."</p> <p>Moved: Dana Forrester Seconded: Wendy Johnston CARRIED</p> |
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| 7 | OLD BUSINESS | |
| | O-1 | <p>Fire Hall Construction</p> <ul style="list-style-type: none"> - Compare budget to actual for FD WIP at October 31, 2025 <p>Drywall Quotes</p> <p>MOTION:</p> <p>"THAT the Board of Trustees accept the bid from T. Caisley Drywall contingent on being able to perform the work in the specified time period as presented for the interior drywall of the Fire Hall."</p> <p>Moved: Wayne Smith Seconded: Dana Forrester CARRIED</p> |

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| | | Firehall Exterior Signage "THAT the Board of Trustees approve the purchasing of exterior firehall signage, as presented." Moved: Dana Forrester Seconded: Wayne Smith CARRIED |
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| | O-2 | 4-3-2-1 Treatment SRW <ul style="list-style-type: none"> ◻ Awaiting revised drawing for McGill Engineering <ul style="list-style-type: none"> ○ After that back to Mosaic for direction |
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| | O-3 | Select Committees |
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| 8 | ADJOURNMENT | |
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| | MOTION: "That the Board of Trustees adjourn the November 19,2025 Regular Meeting at 12:12pm." | |
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| Moved | Dana Forrester |
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| Seconded | Wendy Johnston |
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| | CARRIED | |
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| Chair | | Administrator |