

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

**Held at the CCWWD Boardroom on the third Wednesday of the calendar month
October 16, 2024**

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton, Kate Messenger
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Regrets	
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1	CALL TO ORDER: 9:27 am
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2	LATE ITEMS
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1. Bylaw 311: Fire Station Borrowing
2. Bylaw: 310: Fire Taxation Bylaw 2025
3. Policy 2024-04 Cherry Creek Internal Borrowing Policy
4. Resolution to Support Internal Borrowing

3	ADOPTION OF AGENDA
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MOTION:

"That the Agenda, including late items, is adopted by the Board of Trustees, as presented."

Moved	Robert Babych
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Seconded	Jennifer Smith
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CARRIED

4	ADOPTION OF MINUTES
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October 2, 2024	Minutes of the Regular Meeting of the Board of Trustees
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MOTION:

"That the Board of Trustees adopt the October 2, 2024 minutes as presented."

Moved	Wendy Johnston
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Seconded	Dana Forrester
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CARRIED

5	REPORTS
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R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – August 2024 Report
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MOTION:


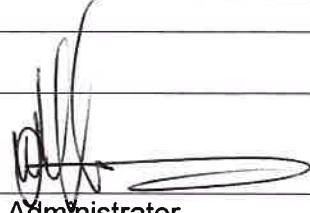
"That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s August 2024 maintenance report, as presented."

	Moved	Wayne Smith
	Seconded	Jennifer Smith
	CARRIED	
R-2	Reporting of Finances: Financial Reports for the period ending September 30, 2024	
	<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since September 30, 2024; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since September 30, 2024.” 	
	Moved	Dana Forrester
	Seconded	Wayne Smith
	CARRIED	
R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Chief Overall Report for September 2024 as presented.”</p>	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	
R-4	Water Service Report, Wes Kovacs	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Waterboard Overall Report for September 2024 as presented.”</p>	
	Moved	Jennifer Smith
	Seconded	Wendy Johnston
	CARRIED	
6	WATER BOARD & FIRE DEPT CORRESPONDENCE	
C-1	Continuations of Water	0
C-2	New Water Connections	2
	2 Applications for 5447 Maebelle Road – Attached	
	<p>MOTION:</p> <p>“THAT the Board of Trustess approve the 2 applications for new connections at 5447 Maebelle Road.”</p>	

	Moved	Dana Forrester	
	Seconded	Wayne Smith	
	CARRIED		
	C-3	BC One Calls	5
	C-4	CCWWD	- Emergency Response Trailer Storage
	C-5	CCFD	- Financing under Old Business - 2024 CEPF Grant has been submitted - Truck arriving evening of Oct 18
	<p>MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."</p>		
	Moved	Jennifer Smith	
	Seconded	Wendy Johnston	
	CARRIED		
7	NEW BUSINESS		
	N-1	CCFD – Fit for Service Policy	
8	OLD BUSINESS		
	O-1	<p>Fire Hall Construction</p> <ul style="list-style-type: none"> - Tenders currently in progress: <ul style="list-style-type: none"> o Foundation – Awarded to Diewold Homes and Design o Building – Awaiting McGill o Plumbing – Awarded to McLean and Higgins o Electrical – Out to Tender, Closing October 16th - Building permit – Septic Submitted to VIHA - Test Pitting Complete <ul style="list-style-type: none"> o Test pitting favorable <p>MOTION: "THAT the Board of Trustees accept Bylaw 31: Fire Station Borrowing as presented." Moved: Dana Forrester Seconded: Robert Babych CARRIED</p> <p>MOTION:</p>	

		<p>“THAT the Board of Trustees accept Policy 2024-04 Cherry Creek Internal Borrowing Policy as presented.”</p> <p>Moved: Jennifer Smith</p> <p>Seconded: Wendy Johnston</p> <p>CARRIED</p> <p>MOTION:</p> <p>“THAT the Board of Trustees accept The Resolution to Support Internal Borrowing as presented.”</p> <p>Moved: Wayne Smith</p> <p>Seconded: Dana Forrester</p> <p>CARRIED</p> <p>MOTION:</p> <p>“THAT the Board of Trustees accept Bylaw: 310: Fire Taxation Bylaw 2025 as presented.”</p> <p>Moved: Robert Babych</p> <p>Seconded: Jennifer Smith</p> <p>CARRIED</p> <p>Financing</p> <ul style="list-style-type: none"> - Request for additional 200K from Community Works Funding to be sent to the ACRD board
	<p>O-2</p>	<p>4-3-2-1 Treatment</p> <p>SRW revision</p> <ul style="list-style-type: none"> - Proposed SRW will be sent to the board once lawyer is complete <p>Building</p> <ul style="list-style-type: none"> - Meeting with architect and WSP/Golder September 16, 2024 <ul style="list-style-type: none"> o Next meeting Oct 15 possible kickoff meeting for the professionals
	<p>O-3</p>	<p>Conversion Investigation</p> <ul style="list-style-type: none"> - Presentation November 6, 2024 <ul style="list-style-type: none"> o Advertising done: AV News (3 issues), 93.3fm The Peak, JAL is making 6 sandwich board inserts, Cherry Creek website, Published Alert, Facebook, Newsletter with UB Bills, Let’s Connect ACRD page.

9	ADJOURNMENT
	MOTION: "That the Board of Trustees adjourn the October 15, 2024 Regular Meeting at 10:30am."
Moved	Wayne Smith
Seconded	Robert Babych
CARRIED	

	
Chair	Administrator

