

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

Held at the CCWWD Boardroom on the third Wednesday of the calendar month
November 20, 2024

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton, Kate Messenger
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Regrets	
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1	CALL TO ORDER: 9:18am
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2	LATE ITEMS
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a. Director Mike Sparrow – Discussion regarding future grant possibilities

b. Leak Forgiveness – 4890 Locke Rd

MOTION:

“That the Board of Trustees approve the leak forgiveness for 4890 Locke Rd as presented.”

Moved: Dana Forrester

Seconded: Jennifer Smith

CARRIED

c. Leak Forgiveness – 4011 Cowley Rd

MOTION:

“That the Board of Trustees approve the leak forgiveness for 4011 Cowley Rd as presented.”

Moved: Dana Forrester

Seconded: Robert Babych

CARRIED

3	ADOPTION OF AGENDA
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MOTION:

“That the Agenda, including late items, is adopted by the Board of Trustees, as presented.”

Moved	Wayne Smith
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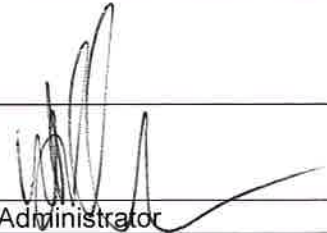
Seconded	Robert Babych
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CARRIED

4	ADOPTION OF MINUTES	
	November 6, 2024	Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the November 6, 2024 minutes as presented."	
	Moved	Jennifer Smith
	Seconded	Wayne Smith
	CARRIED	
5	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – September 2024 Report
	MOTION: "That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s September 2024 maintenance report, as presented."	
	Moved	Dana Forrester
	Seconded	Robert Babych
	CARRIED	
	R-2	Reporting of Finances: Financial Reports for the period ending October 31, 2024
	"That the Board of Trustees accept and approve the following: <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since October 31, 2024; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since October 31, 2024." 	
	Moved	Dana Forrester
	Seconded	Wayne Smith
	CARRIED	
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report
	<ul style="list-style-type: none"> - Updates: <ul style="list-style-type: none"> o Combi Tool arrived o Good progress on getting the truck into service MOTION: "THAT the Board of Trustees accept the Fire Chiefs Report for October 2024 as presented."	
	Moved	Dana Forrester
	Seconded	Wendy Johnston
	CARRIED	
	R-4	Water Service Report, Wes Kovacs

<p>MOTION: "THAT the Board of Trustees accept the Waterworks Report for October 2024 as presented."</p>			
Moved		Wayne Smith	
Seconded		Wendy Johnston	
CARRIED			
6 WATER BOARD & FIRE DEPT CORRESPONDENCE			
C-1		Continuations of Water	3
C-2		New Water Connections	
C-3		BC One Calls	4
C-4		CCWWD	- Mosaic Road access
<p>MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."</p>			
Moved		Jennifer Smith	
Seconded		Wendy Johnston	
CARRIED			
7 NEW BUSINESS			
N-1		CCFD – Fit for Service – doesn't meet criteria for policy. Department will turn it into a Code of Conduct	
8 OLD BUSINESS			
O-1		Fire Hall Construction <ul style="list-style-type: none"> - Tenders currently in progress: <ul style="list-style-type: none"> o Steel Building: closing Dec 10th Financing <ul style="list-style-type: none"> - Awaiting Inspectors review of bylaw - Teri satisfied with province correspondence 	
O-2		4-3-2-1 Treatment SRW revision <ul style="list-style-type: none"> - Mosaic to review before end of year Building	

		<ul style="list-style-type: none"> - Kick off meeting with professionals in December - Golder finalized building layout
	O-3	Conversion Investigation <ul style="list-style-type: none"> - Meeting with Wendy Thompson Nov 18, regarding referendum
	O-4	CCFD Fit for Service Code of conduct
9	ADJOURNMENT	
	MOTION: " That the Board of Trustees adjourn the November 20, 2024 Regular Meeting at 10:48am."	
	Moved	Dana Forrester
	Seconded	Jennifer Smith
	CARRIED	

	
Chair	Administrator