

**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES**  
**MINUTES**

**Held at the CCWWD Boardroom on July 16, 2025**

<b>Present</b>		Chair Dana Forrester, Vice Chair Wayne Smith, Secretary, Charlaine Lacroix, Trustee Wendy Johnston, Wes Kovacs, Lucas Banton, Kate Messenger	
<b>Regrets</b>		<b>Robert Babych</b>	
<b>1</b>	<b>CALL TO ORDER: 9:15AM</b>		
<b>2</b>	<b>LATE ITEMS</b>		
<b>3</b>	<b>ADOPTION OF AGENDA</b>		
	MOTION: “That the Agenda, including late items, is adopted by the Board of Trustees, as presented.”		
	Moved	Dana Forrester	
	Seconded	Wendy Johnston	
	CARRIED		
<b>4</b>	<b>ADOPTION OF MINUTES</b>		
	July 2, 2025	Minutes of the First Monthly Meeting of the Board of Trustees	
	MOTION: “That the Board of Trustees adopt the July 2, 2025 minutes as presented.”		
	Moved	Wendy Johnston	
	Seconded	Dana Forrester	
	CARRIED		
<b>5</b>	<b>REPORTS</b>		
	<b>R-1</b>	<b>Joe Woolls, Island Flow Control Water Solutions Ltd – June 2025 Report</b>	
	MOTION: “THAT the Board of Trustees accept Joe Woolls Report for June 2025 as presented.”		
	Moved	Wendy Johnston	
	Seconded	Charlaine Lacroix	
	CARRIED		

	R-2	Reporting of Finances: Financial Reports for the period ending June 30, 2025	
	<p>“That the Board of Trustees accept and approve the following:</p> <p>i) Reporting of Financial Statements, as presented.</p> <p>ii) Water Board Accounts to be paid as presented and accounts that have been paid since June 30, 2025; and</p> <p>iii) Fire Department Accounts to be paid as presented and accounts that have been paid since June 30, 2025.”</p>		
	Moved	Dana Forrester	
	Seconded	Wayne Smith	
	CARRIED		
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Fire Service Report for June 2025 as presented.”</p>		
	Moved	Dana Forrester	
	Seconded	Wendy Johnston	
	CARRIED		
	<p>MOTION:</p> <p>“THAT the Board of Trustees approve the Fit for Service Policy Number 07-16-2025 as presented.”</p> <p>Moved: Dana Forrester</p> <p>Seconded: Wayne Smith</p> <p>CARRIED</p>		
	R-4	Water Service Report, Wes Kovacs	
	Continuations of Water	3	
	New Water Connections		
	BC One Calls	6	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Water Service Report for June 2025 as presented.”</p>		
	Moved	Dana Forrester	
	Seconded	Wayne Smith	
	CARRIED		
7	NEW BUSINESS		
	N-1		

8 OLD BUSINESS		
O-1	<b>Fire Hall Construction</b> Access Control and Security IT Systems Proposal <ul style="list-style-type: none"><li>- When we Tendered the Electrical works out, we requested bidders to include Door access control and security as separate quotes to compare to what Wes could accomplish in-house.<ul style="list-style-type: none"><li>o Inhouse proposal is attached.</li></ul></li></ul> MOTION: "THAT the Board of Trustees approve the Inhouse Access Control and Security IT Systems Proposal as presented."  Moved: Wayne Smith Seconded: Charlaine Lacroix CARRIED	
O-2	<b>4-3-2-1 Treatment</b> Proposed date for Financing Referendum <ul style="list-style-type: none"><li>- Staff suggest putting a date on the calendar for financing referendum. This will help keep trades on a tight deadline and allow this project to continue to move forward.</li></ul> MOTION: "THAT the Board of Trustees approve the tentative date of November 29, 2025 for a Financing Referendum."  Moved: Wayne Smith Seconded: Charlaine Lacroix CARRIED	
O-3	<b>Select Committees</b> Power Generation Committee has now started.	

	O-4	<p><b>Annual Parcel Tax Transfer</b></p> <p>MOTION:  "THAT the Board of Trustees approve the annual transfer of \$354,600 from the Waterboard General Operating account to the 4-3-2-1 account."</p> <p>Moved:  Seconded:</p> <p>CARRIED</p> <p><b>Motion suspended until after September 30, 2025</b></p>
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9	<b>ADJOURNMENT</b>	
	<p>MOTION:</p> <p>"That the Board of Trustees adjourn the July 16, 2025 Regular Meeting at 11:04am."</p>	
	Moved	
	Seconded	
	CARRIED	

	
Chair	Administrator