

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

**Held at the CCWWD Boardroom on the first Wednesday of the calendar month
July 3, 2024**

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton
----------------	---

Regrets	
----------------	--

1	CALL TO ORDER: 9:25am
----------	------------------------------

2	LATE ITEMS
----------	-------------------

ADOPTION OF AGENDA

- The Board of Trustees have agreed to begin meeting twice per month. Moving forward, the 1st Wednesday of the month shall be considered a scheduled special meeting and the 3rd Wednesday of the month will still be considered the 'Regular Meeting of the Board of Trustees'.
- All reports received from outside parties shall be deferred to the Regular Meeting unless deemed urgent.
- Minutes will be approved at the next scheduled meeting.

MOTION:

"That the Agenda, including late items, is adopted by the Board of Trustees, as presented."

Moved	Wendy Johnston
-------	----------------

Seconded	Robert Babych
----------	---------------

CARRIED

3	ADOPTION OF MINUTES
----------	----------------------------

June 19, 2024	Minutes of the Regular Meeting of the Board of Trustees
---------------	---

MOTION:

"That the Board of Trustees adopt the June 19, 2024, minutes as presented."

Moved	Jennifer Smith
-------	----------------

Seconded	Wayne Smith
----------	-------------

CARRIED

5	CORRESPONDENCE	
	Fire Department	<ul style="list-style-type: none"> • CCVFD was called to aid PAFD at Roger Creek Fire. Some dispute over area affected, in the end it was not CC, City was using old maps where there is confusion over a crownland property. Meeting with BCWF, City, ACRD cleared it up. • Fire near old CC school caused by an electrical cord running through a pile of leaves. Neighbor noticed and used hoses to contain until department arrived.
	Water Service	<ul style="list-style-type: none"> • Received email from Mosaic saying that they will be logging in the upper area. They want to deactivate road as soon as the logging is done. We will go on Friday, July 5, 2024, to check and monitor closely thereafter.

6	NEW BUSINESS	
	N-1	<p>2024 Community Emergency Preparedness Grants</p> <ul style="list-style-type: none"> - V/C Equipment and Training: 'New 33' Truck outfitting • \$40,000 in grants available. With the new truck coming, it is a good idea to use this grant to outfit the truck. <p>MOTION: "The Board of Trustees approve a resolution to apply for Community Emergency Preparedness Grant"</p>
	Moved	Jennifer Smith
	Seconded	Dana Forrester
	CARRIED	
	N-2	<p>Letter of Intent for Auto Extraction Tool</p> <ul style="list-style-type: none"> • Lucas Banton - Genesis has a combination toll for auto extraction. Willing to sell demo for \$16,000 (regularly \$24,000). The department currently uses a reciprocal saw if needed or calls PAFD. Looking for a letter of Intent to go into purchase negotiations. • Wendy Johnston – even if it saves one life it might be a good idea • Robert Babych – It saves time to have the right tools on the job, using a reciprocating saw takes too much time and does not create space • Lucas Banton – yes, it is an important tool, and this is a good deal. Deals like this are usually reserved for bigger departments with larger purchasing power. If we do not act on this, we don't know when we will get a chance like this again. • Jennifer Smith – Why are we suddenly spending so much money? I am getting worried. • Wayne Smith – I agree with Jen. With conversion, the public will be looking closer at our spending, we need to be responsible with our spending. • Dana Forrester – I agree with Wayne. We have been spending too much money lately. The larger our YE surplus is, the more we will have to put towards the fire hall. • Lucas Banton – Okay, I will tell the supplier that we will pass this time but to please keep us on the list for the future.

7	OLD BUSINESS	
----------	---------------------	--

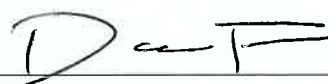
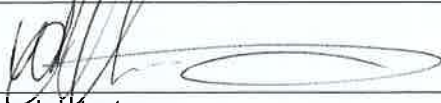
	O-1	<p>Fire Hall Construction</p> <ul style="list-style-type: none"> • Wastewater Tender was awarded to Dennis Francouer at \$21,000. • Jennifer Smith – Should we have been concerned that Denis' package was so small? • Lucas Banton – doesn't matter if it was small, Denis knows the work well and all plans must be designed, submitted and approved by Island Health. So, they will catch if anything is missing. • Work to begin on other tenders – will start to work on site-prep, foundation, and steel
--	------------	---

	O-2	<p>4-3-2-1 Treatment</p> <ul style="list-style-type: none"> • Quonset – found a new company that specializes in industrial huts. • Robert Babych – Wes, have you contacted the Vancouver company I told you about? • Wes Kovacs – not yet I was waiting to see if the first company would pull through or not. Now that they haven't I will start to contact others, including your company. • Jennifer Smith – Do you think we will rub the engineers the wrong way, if we start investigating other options? • Lucas Banton – No, I don't think Maris is like that.
--	------------	---

	O-3	<p>Conversion Investigation</p> <ul style="list-style-type: none"> • Conversion Draft Report Discussion • Wes Kovacs – has everyone had a chance to read the report? • Wendy Johnston, Robert Babych and Wayne Smith – no, we need it in paper copy. • Dana Forrester – I am reading it on my computer • Wes Kovacs – we will print copies today for everyone. The office has read it, and we have forwarded our corrections and comments to Dan for revision.
--	------------	--

8	ADJOURNMENT	
----------	--------------------	--

	<p>MOTION:</p> <p>"That the Board of Trustees adjourn the July 3, 2024, Meeting at 10:27am."</p>	
	Moved	Wendy Johnston
	Seconded	Wayne Smith
	CARRIED	

	
Chair	Administrator