

**CHERRY CREEK WATERWORKS DISTRICT  
ANNUAL GENERAL MEETING AGENDA  
held at the Cherry Creek Community Hall  
Thursday, April 18<sup>th</sup> 2024**

<b>Present</b>	<p><b>Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton</b></p> <p>- See attendance list for residents.</p>				
<b>1</b>	<b>CALL TO ORDER: 6:05pm</b>				
<b>2</b>	<b>OPENING REMARKS</b>				
<b>3</b>	<b>ADOPTION OF THE AGENDA</b>				
	<p>MOTION: "THAT the agenda for the 65<sup>th</sup> Annual General Meeting be accepted."</p> <table border="1" style="width: 100%;"> <tr> <td>Moved</td> <td>Jennifer Smith</td> </tr> <tr> <td>Seconded</td> <td>Wayne Smith</td> </tr> </table>	Moved	Jennifer Smith	Seconded	Wayne Smith
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Seconded	Wayne Smith				
<b>4</b>	<b>ADOPTION OF MINUTES</b>				
	<p>Minutes of the 64<sup>th</sup> Annual General Meeting</p> <p>MOTION: "THAT the minutes from the 64<sup>th</sup> Annual General Meeting be adopted by the Board of Trustees"</p> <table border="1" style="width: 100%;"> <tr> <td>Moved</td> <td>Wayne Smith</td> </tr> <tr> <td>Seconded</td> <td>Jennifer Smith</td> </tr> </table>	Moved	Wayne Smith	Seconded	Jennifer Smith
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<b>5</b>	<b>2023 FINANCIALS REPORT</b>				
	<p><b>Cory Vanderhorst, Assurance Services – MNP 2023 Financials Report Presentation and approval of financial reports</b></p> <p><b>Motion</b> – "THAT the Cherry Creek Waterworks District Financial Statement for the year 2023 be approved as presented"  Moved: Jennifer Smith  Seconded: Dana Forrester</p>				



6	<b>OLD BUISNESS</b>	
	<b>O-1 McGill Engineering, Water Treatment Plant Update</b> - A secondary 'market available' treatment option was investigated to ensure we are making the right choice by continuing with the Golder design.	
	<b>Question</b>	<b>Answer</b>
	Charlaine Lacroix - Are we saving money on land acquisition by only pursuing an SRW?	Yes, we should be. The goal is to purchase the SRW rather than continue to lease.
	Ron Crema - What is the timeline for the treatment plant?	We do not have a solid timeline, right now the biggest hold up is land acquisition.
	<b>O-2 Conversion – Questions</b>	
	<b>Question</b>	<b>Answer</b>
	Ron Crema - What will conversion cost on the ACRD side in terms of staffing? Is an increase of 8 or more staff possible?	Both ACRD and the improvement district will require the addition of approximately 1 FTE whether we convert or not. But this answer will be broadened when the final report is released.
	Marina Gaiga - The Conversion study so far has made it feel like conversion is our only option.	The grant provided was only supplied to cover a conversion to a regional service study.
	Trevor Cripps - Haven't we voted on conversion in the past already?	No. Some years ago we had a referendum to decide whether to move forward with the treatment of our current water source, or purchase bulk water from the city of Port Alberni. The main reason for the conversion study is to talk about the financial implications of standing alone vs. converting. The treatment plant will cost a lot of money and it is unfair to the residents not to have this discussion.
	Director Sparrow – (in the context of conversion) There will be no more grant monies given this year, but it is possible in the future. When was the last watermain install that Cherry Creek paid for completely by itself?	Moore/Cherry Creek to Cottam approximately 5-6 years ago.
	Rom Crem (statement) – It is not like we can't get grant money; Director Sparrow needs to fight for us. UBCM voted Improvement districts out because we can do it cheaper.	
	Lars Banke - I believe we can stay independent. Even if we must pay more.	Remember, our community is the people that reside in it. We will always remain 'Cherry Creek'.
	Charlaine Lacroix – Are you continuing with the inhouse option of watermain replacement?	Yes, our first test run will be Moore/Cherry Creek to Becker.



<p>Ron Crema – What are the chances of the ACRD allocating more Bylaw officers to Cherry Creek in the event of conversion?</p>	<p>Unlikely. Cherry Creek land use and Bylaw enforcement are already services controlled by the ACRD. If anything, we would benefit from being able to enforce our Water/Fire bylaws.</p>
<p>Ron Crema – Please explain conversion simply. How would the ACRD benefit?</p>	<p>Conversion is the transfer of governance (management) of our services. Right now, we have a board of 5 Trustees who manage and are responsible for the water and fire services in Cherry Creek. Upon conversion, the management and responsibility of these services would then lie with our Regional Director and the ACRD board. Our 5 trustee board would be converted to an advisory board to help guide decisions moving forward, they would not make direct decisions, on provide guidance.</p> <p>The ACRD does not benefit by absorbing our services, it creates more work for them. Regional districts are mandated by the province to provide services to residents.</p> <p>We learn about politics from how 'cities' operate. Cities bring in revenue from their residents then allocate ALL funds how they see fit. Regional Districts are very different. Think of a regional district as a business. Under the ACRD, Cherry Creek Water would bring in revenue from its users. That revenue is ONLY allowed to be spent on Cherry Creek Water projects and cannot flow to other services. For example, Cherry Creek money could NOT be spent on Beaver Creek projects.</p>
<p>Ron Crema – If we convert, could the ACRD conduct a feasibility study and decide to change our water source?</p>	<p>The ACRD has stated that they will provide the service that Cherry Creek residents desire, i.e. Lacey Lake water. If we are concerned, we can insert the stipulation of remaining with our water source into our referendum question.</p>
<p>Devon Charleson – So under conversion the new Advisory Committee would basically be doing the same thing, help guide decisions, but the final decions would be made by the entire ACRD board?</p>	<p>Yes, that is correct.</p> <p>For clarification, the province is actively seeking the conversion of all Improvement Districts, meaning one day we WILL convert there is no doubt of that. The goal of this study is to look at conversion now while we must build a new water treatment plant and replace 15km of watermains so we can take advantage of the ACRD's lower borrowing rates and access to grants.</p>
<p>Lars Banke – If grants dry up, could we get nothing?</p>	<p>Yes, that is a risk.</p>



7	<b>REPORTS</b>	
	R-1	<p><b>Presentation and approval of Island Flow Controls Water Solutions</b> Presented by Wes Kovacs, IFC report</p> <p><b>Motion</b> – “THAT the Island Flow Controls Water Solutions Maintenance report be accepted as presented” Moved: Jennifer Smith Seconded: Dana Forrester</p>
	R-2	<p><b>Presentation and approval of Fire Chief’s report</b></p> <ul style="list-style-type: none"> <li>- We are currently working with the architect and have submitted our building permit.</li> <li>- Our new truck should be arriving near the end of the year.</li> <li>- We have made roughly \$500,000 profit from working for the province on wildfires since 2017. Because of our district we focus heavily on Wildfire. The experience we have gained from working for the province has been invaluable.</li> <li>- Call volume since covid has increased.</li> <li>- Our procurement strategies have been very successful. Purchasing in the fire service can be very difficult. We are always looking for the best value and innovative ways to save money.</li> <li>- Membership is doing okay at 20 members currently, but we will be recruiting very soon.</li> </ul>
	<b>Question</b>	<b>Answer</b>
	Marina Gaiga - Do you open membership to people living outside Cherry Creek?	Yes.
	Ron Crema – With 2024 changes to the building code, do you foresee any challenges during the construction of the new hall?	We pushed very hard to have our building permit submitted before the changes were enacted.
	Mike Leosky – Once the new hall is built what will happen to the old hall?	The new hall was kept as small as possible and designed with the idea that we will maintain the old hall as storage and training space. As well as storage for the water service.
	Director Sparrow – If you go over budget, will you have to vote again to borrow more money?	Yes.
	Director Sparrow – Dashwood’s new firehall was \$6 million Dollars, how are you doing it for half?	We haven’t done it yet. Much like a house, the highest costs for construction lie in the finishing. Most firehalls are built to the very highest standard and constructed as ‘state of the art’. We have made many compromises in the design of our hall, to be as realistic as possible. Our hall will not be a typical firehall with all the bells and whistles, it will be very ‘utilitarian’, think of a truck shop with offices.





		<p><b>Motion</b> – “THAT the Fire Chief report be accepted as presented”  Moved: Dana Forrester  Seconded: Wayne Smith</p>
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<b>8</b>	<b>NEW BUSINESS</b>	
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	<b>N-1</b>	<b>Topics presented from the floor</b>
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	<b>N-2</b>	<b>Trustee Election</b>
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<b>9</b>	<b>ADJOURNMENT</b>	
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Election polls will remain open for a maximum of 30 (thirty) minutes following the adjournment of the AGM.

MOTION:

“That the Board of Trustees adjourn the 2024 Annual General Meeting at 7:47pm.”

Moved	Wendy Johnson
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Seconded	Robert Babych
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Chair Signature	Administrator Signature
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