

MINUTES Regular Meeting
CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES
Held at the Cherry Creek Waterworks District Boardroom on Wednesday January 20, 2021

1. **PRESENT:** Chair Paige Hill, Vice Chair Vida Jackway, Trustee Anton Haffner, Trustee Dana Forrester, Operations Administrator Vivian Fewer, Fire Chief Lucas Banton,
2. **Regrets:** Trustee Charlaine Lacroix,
3. **Call to Order:** 4:34 pm
4. **Late items:**
 - a) Chair Hill added the Golder Report for Discussion
 - b) **AGM for April 2021 – Discussion:** Cherry Creek Waterworks District will hold the AGM in April 2021 with Covid Regulations in place. There will be an election of one (1) Trustee.

5. ADOPTION OF AGENDA

Motion:

“THAT the Board of Trustees adopt the January 20, 2021 regular monthly meeting Agenda, including late items, as presented”

Moved: Chair Hill

Seconded: Vice Chair Jackway

Carried

6. Adoption of Minutes

Motion:

“THAT the Board of Trustees adopt the December 16, 2020 Regular Meeting minutes as presented”

Moved: Trustee Hafner

Seconded: Trustee Forrester

Carried

7. Reports

Reporting of Finances (December 16, 2020 to January 20, 2021)

Motion:

“THAT the Board of Trustees accept and approved the following”

- Reporting of Finances, as presented
- Water Board Accounts to be paid, as presented and accounts that have been paid since December 16, 2020
- Fire Department Accounts to be paid, as presented, and accounts that have been paid since December 16, 2020

Moved: Trustee Hafner

Seconded: Vice Chair Jackway

Carried

Report – Golder Report – January 2021

“THAT the Board of Trustees accept Golder Report on Projects in Progress to January 20, 2021”

Moved: Chair Hill

Seconded: Trustee Forrester

Carried

Report – Joe Woolls, Island Flow Water Solutions Ltd. Re: December 2020 Maintenance.

Motion:

“THAT the Board of Trustees accept Island Flow Control Water Solutions Ltd. December 2020 Maintenance Report, as presented”

Moved: Trustee Hafner

Seconded: Vice Chair Jackway

Carried

Report – Fire Chief report – Lucas Banton – Verbal Report

- Fire Chief discussed the break over the holidays was good for the Firefighters
- Apparel Purchases: pants and boots
- Firefighters attending the gym is good all
- Discussion regarding the New Fire Hall and when to have a Referendum

Motion:

“THAT the Board of Trustees accept the Fire Chief Verbal report as presented”

Moved: Chair Hill

Seconded: Trustee Forrester

Carried

Report – Waterboard Maintenance Report – Wes Kovacs

Motion:

“THAT the Board of Trustees accept the Waterboard Maintenance Report from December 17, 2020 to January 15, 2021 as presented”

Moved: Trustee Hafner

Seconded: Vice Chair Jackway

Carried

8. Water Board Correspondence:

- a) Continuation of Water – two
- b) New Water Connections - None
- c) BC One Call – 2

Motion:

“THAT the Board of Trustees accept the Water Board correspondence a-b as presented”

Moved: Chair Hill

Seconded: Trustee Hafner

Carried

9. New Business

- a) Rate Increases for Parcel Tax and Water Tolls – During the round table discussion it was decided not to have any increases for 2021.

Motion:

2021 Tolls & Parcel Tax Bylaws.

- a. Toll Bylaw No. 297 (Schedule A 2021 base and overage rates) for approval.

***Motion** – “THAT the “Cherry Creek Waterworks District approve Toll Bylaw No. 297 Schedule A 2021 base and overage rates, INTRODUCED and given first reading by the Board of Trustees on the 20th day of January 2021.”*

Motion: Trustee Haffner

Seconded: Chair Hill

Carried

***Motion** – “THAT the “Cherry Creek Waterworks District approve Toll Bylaw No. 297 Schedule A 2021 base and overage rates, be RECONSIDERED and finally passed by the Board of Trustees on the 20th day of January 2021.”*

Motion: Trustee Haffner

Seconded: Chair Hill

Carried

- b. Parcel Tax Bylaw No. 296 for approval.

***Motion** – “THAT the “Cherry Creek Waterworks District approve Bylaw No. 296 Taxation 2021 base rates, INTRODUCED and given first reading by the Board of Trustees on the 20th day of January 2021.”*

Motion: Trustee Haffner

Seconded: Chair Hill

Carried

***Motion** – “THAT the “Cherry Creek Waterworks District approve Bylaw No. 296 2021 Taxation base rates, be RECONSIDERED and finally passed by the Board of Trustees on the 20th day of January 2021.”*

Motion: Trustee Haffner

Seconded: Chair Hill

Carried

10. Old Business

- a) Travel expense policy #2018-001 to be updated – Completed and signed
- a) Office Renovations– Received one quote via email. Vivian left a message for this person but did not receive a response back. Renovations are currently on hold.
- b) Office hours due to COVID – Open by appointment only until further notice.
- c) AMAIS Program started January 2021 –Trustees were informed about the billing issues in January and staff are working to have these all corrected before next quarter.

Motion:

“THAT the Board of Trustees adjourn the January 20, 2021 meeting at 6:31 pm”

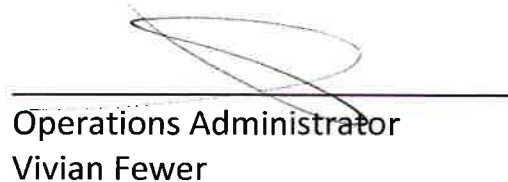
Moved: Chair Hill

Seconded: Vice Chair Jackway

Carried



Chair Paige Hill



Operations Administrator
Vivian Fewer