

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

Held at the CCWWD Boardroom on the first Wednesday of the calendar month
October 2, 2024

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton, Kate Messenger
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Regrets	
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1	CALL TO ORDER: 9:26am
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2	LATE ITEMS
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ADOPTION OF AGENDA

MOTION:

"That the Agenda, including late items, is adopted by the Board of Trustees, as presented."

Moved	Dana Forrester
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Seconded	Jennifer Smith
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CARRIED

3	ADOPTION OF MINUTES
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September 18, 2024	Minutes of the Regular Meeting of the Board of Trustees
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MOTION:

"That the Board of Trustees adopt the September 18, 2024 minutes as presented."

Moved	Wayne Smith
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Seconded	Jennifer Smith
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CARRIED

4	DELEGATION
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Area "F" Director Mike Sparrow and Teri Fong

- Mike Sparrow – wanted to clarify why he sent the letter September 3, 2024 – he was referring to Provincial money, not Federal money.
- Jennifer Smith – Would you like us to add the word Provincial to the previous statement from June 19, 2024?
- Mike Sparrow – Yes, then it would be a legal statement.
- Dana Forrester – In the future, we would like you to bring up any issues you have directly with us. We have no bad blood and could have avoided this whole scenario.

5	CORRESPONDENCE		
	Fire Department	C-1	Truck Update: Inspection <ul style="list-style-type: none"> • Lucas and Shane in Manitoba inspecting new truck
		C-2	Septic Filing <ul style="list-style-type: none"> • Awaiting VIHA approval • ACRD to waive building permit fee
		C-3	Financing Update <ul style="list-style-type: none"> • Waiting for bank. Last week Lucas called Jess to provide information/ clarification on her email questions.
	Water Service	C-5	
	MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."		
	Moved	Dana Forrester	
	Seconded	Jennifer Smith	
	CARRIED		
6	NEW BUSINESS		
	N-1	Account in Arrears Proposal	
		MOTION: "To close the meeting to the public in accordance with Section 90.(1)(j) of the Community Charter at 10:21am." Moved: Dana Forrester Seconded: Robert Babych CARRIED	
		MOTION: "To reopen the meeting to the public at 10:34am." Moved: Dana Forrester Seconded: Robert Babych CARRIED	
7	OLD BUSINESS		
	O-1	Fire Hall Construction <ul style="list-style-type: none"> - Tender progress: <ul style="list-style-type: none"> o Foundation – Awarded to Diewold o Building – Awaiting McGill input, Lucas requested update o Plumbing – Awarded to McLean and Higgins o Electrical – Open, Closing Oct 14th 	

O-2	<p>4-3-2-1 Treatment</p> <ul style="list-style-type: none"> - Building Meeting Aug 28th with McGill/WSP/Architect <ul style="list-style-type: none"> o Moving forward with Steel manufactured o WSP to finalize building layout o Follow up meeting September 17th Notes attached
O-3	<p>Conversion Investigation</p> <ul style="list-style-type: none"> - Conversion Final Report <ul style="list-style-type: none"> o Final Public Presentation: November 6th 6-6:30 o Will formally invite ACRD and Director Sparrow o Plan to advertise on Sandwich boards, AV News, 93.3 FM, ACRD Let's Connect, Cherry Creek Newsletter and Cherry Creek website o Staff to research probability of having referendum in January
O-4	<p>Fire Department Budget and Bylaw approval</p> <p>MOTION: "That the Board of Trustees accept the 2025 Fire Department Budget, as presented, and submit for requisition via the <i>Fire Taxation Bylaw 2025 – 310.</i>"</p> <p>Moved: Jennifer Smith Seconded: Dana Forrester CARRIED</p>

8	ADJOURNMENT
MOTION:	
"That the Board of Trustees adjourn the October 2, 2024 Meeting at 10:49am."	
Moved	Dana Forrester
Seconded	Wayne Smith
CARRIED	

	
Chair	Administrator