

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES



MINUTES

Held at the CCWWD Boardroom on January 21, 2026

Present		Chair Dana Forrester, Vice Chair Wayne Smith, Secretary, Charlaine Lacroix, Trustee Robert Babych, Trustee Wendy Johnston, Wes Kovacs, Lucas Banton, Kate Messenger	
Regrets			
1	CALL TO ORDER: 9:15am		
2	LATE ITEMS		
3	DELEGATES	Lars Banke	
4	ADOPTION OF AGENDA		
MOTION:			
“That the Agenda, including late items, is adopted by the Board of Trustees, as presented.”			
Moved		Dana Forrester	
Seconded		Wendy Johnston	
CARRIED			
5	ADOPTION OF MINUTES		
December 10, 2025		Minutes of the First Monthly Meeting of the Board of Trustees	
MOTION:			
“That the Board of Trustees adopt the December 10, 2025 minutes as presented.”			
Moved		Dana Forrester	
Seconded		Robert Babych	
CARRIED			
6	REPORTS		
R-1		Joe Woolls, Island Flow Control Water Solutions Ltd – October, November and December 2025 Report	
MOTION:			
“THAT the Board of Trustees accept Joe Woolls Proposal for Maintenance for 2026 and 2027 as presented.”			

<p>Moved: Charlaine Lacroix Seconded: Wayne Smith CARRIED</p> <p>MOTION: "THAT the Board of Trustees accept Joe Woolls Report for October, November and December 2025 as presented."</p>	
Moved	Wayne Smith
Seconded	Robert Babych
CARRIED	
R-2	Reporting of Finances: Financial Reports for the period ending December 31, 2025
<p>"That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since December 31, 2025; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since December 31, 2025." 	
Moved	Dana Forrester
Seconded	Robert Babych
CARRIED	
R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report
<p>Letter to Improvement Districts – from Cowichan Bay Fire Rescue</p> <p>MOTION: "THAT the Board of Trustees support the Petition to form a collective petition as presented."</p> <p>Moved: Wayne Smith Seconded: Charlaine Lacroix CARRIED</p> <p>Next Generation 911 Grant</p> <p>MOTION: "THAT the Board of Trustees support the Cherry Creek Fire Department in applying for the 2026 Next Generation 911 Grant, as presented."</p> <p>Moved: Wendy Johnston Seconded: Wayne Smith CARRIED</p>	

Wildfire and OFC		
MOTION: “THAT the Board of Trustees approve and authorize Cherry Creek Fire Department apparatus, equipment and members to be hired, deployed or otherwise utilized by BC Wildfire Service and/ or the Office of the Fire Commissioner for the purpose of firefighting operations outside of the District’s established fire protection area.”		
Moved: Dana Forrester Seconded: Wayne Smith CARRIED		
MOTION: “THAT the Board of Trustees accept the Fire Service Report for December 2025 as presented.”		
Moved	Dana Forrester	
Seconded	Wendy Johnston	
CARRIED		
R-4	Water Service Report, Wes Kovacs	
Continuations of Water		1
New Water Connections		0
BC One Calls		8
MOTION: “THAT the Board of Trustees accept the Water Service Report for December 2025 as presented.”		
Moved	Robert Babych	
Seconded	Charlaine Lacroix	
CARRIED		
7	NEW BUSINESS	
N-1	Tree Removal for 3553 Markham Rd	
N-2		
8	OLD BUSINESS	

	O-1	Fire Hall Construction
	O-2	4-3-2-1 Treatment SRW <ul style="list-style-type: none"> - Awaiting revised drawing for McGill Engineering <ul style="list-style-type: none"> o After that, back to Mosaic for direction
	O-3	Select Committees
9	ADJOURNMENT	
	MOTION: "That the Board of Trustees adjourn the January 21,2026 Regular Meeting at 1:09pm"	
	Moved	Dana Forrester
	Seconded	Robert Babych
	CARRIED	
		
Chair		Administrator