

BECOMING A TRUSTEE

The Cherry Creek Waterworks District has the following Terms available for election;

Two(2) Trustees for a Three(3)-Year Term

The District's trustees are elected officials who serve a three(3)-year term on behalf of the District ratepayers. Elections take place at the Annual General Meeting –held in April of each year.

Trustees receive a small honorarium for their services which include;

- Attending two(2) **or more** monthly board meetings. Meetings are held year-round. There is a regularly scheduled monthly & bi-monthly meeting
- additional meetings as necessary to facilitate decision making.
- Preparing for meetings by reviewing staff and/or consultants reports, customer correspondence and financial data prior to meetings
- Sometimes representing the District at various special interest group meetings either as an ongoing committee representative for the District or at one(1)-time events.

Trustees do not do operations or administration-related work or studies on behalf of the District. That is the responsibility of paid staff, and, when required, expert paid consultants. The time commitment can vary from a few hours per month to several hours a week or more. It can be a significant, but interesting, year-round, commitment. Our Board has a good working relationship with District staff who are responsible for the day-to-day operations of the district, including operation of the water distribution system, budget preparation and reporting, human resources, report writing, daily government and inter-agency liaison, and many other activities. We are a very effective team.

Basic Qualifications

To be eligible as a nominee; candidates must be a Canadian Citizen, 18 years of age or older, an owner or husband/wife of the owner of land in the Cherry Creek Waterworks District whose account is in good standing, and entitled to be registered as a voter under the Elections Act. Trustees are elected by the ratepayers of the District to represent them and make decisions on their behalf for a term of three(3) years.

Qualifications that are required to become a trustee:

An ability to consider complex issues and make informed decisions based on what would be in the best interests of all district ratepayers, not personal desires. The ability to think strategically and see the big picture in the short and long term. The ability to work well as a team member.

Experience on a Board of Directors or Trustees is an asset. A willingness to understand the provincial laws by which an Improvement District is governed. All Trustees take an Oath of Office and are expected to abide by the District's Conflict of Interest & Commitment Policy.

Management-level experience that could include, but is not limited to, any of the following fields of expertise:

- Strategic planning
- Financial management
- Law Education
- Public relations
- Local, municipal, provincial or federal government
- Operational management
- Engineering
- Science

To learn more about how Improvement Districts are run, the responsibilities of a Trustee and what a Trustee does please refer to the Improvement District Trustee's Handbook, which is available online. Individuals elected as trustees are **REQUIRED** to read this document.

https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/improvement_district_trustees_handbook.pdf

Please submit nominations to the Cherry Creek Waterworks District Office by 2:00pm Thursday, April 2, 2026.

Nomination forms can be picked up at the office starting March 3, 2026. If required, elections will be held Thursday, April 23, 2026.